**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, October 6, 2021**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, October 6, 2021.  The meeting was held at 6:00 pm at the Roland Community Center with Mayor Andy Webb presiding. Council members present at roll call: Jerry Balmer, Malissa Grimsley, Riley Larson, Russ Neely, and Kailah Schmitz.  Absent: none. Staff present were City Clerk Jodi Meredith, Public Works Director Nathan Hovick, Assistant Public Works Director Dalton Johnston, Utility Billing Clerk Jeri Neely, 19 visitors from the public in person, and no visitors from the public via Zoom.

It was moved by Schmitz and seconded by Balmer to approve the consent agenda after amending the date of the minutes which included Agenda, Minutes from the September 1, 2021 Council Meeting, and Claims for October 6, 2021 in the amount of $107,200.55.  All in favor, motion carried.

**Public Inpu**t: Loren Tjernagle of the RADC discussed a letter distributed to homes in Roland and his response to several of the reasons the letter stated for not rezoning the property being discussed for annexation; the lot to the south needs rezoned to commercial already, he is more excited about housing development than even Dollar General, semi traffic shouldn’t change much, the hill causing visibility issues could be regraded, the property owner grew up near Roland so he does have an interest in Roland, future businesses on the east could be the best thing for town, only one new house per year is being built and there should be five, citizens have been blocking RADC proposals for years so when will that change, since the floods there have been culverts installed and tile in the three closest fields.

CM Grimsley asked about the lot in Industrial Park that Anderson’s bought,

Tjernagle stated that they have not built. Land across the street may be available. He reached out to Dollar General 12 years ago about putting a store on Main St. in the old grocery store, rumors are that the city convinced them not to go in there.

Department Head’s Reports were as follows:

**Public Works Director:** There are 50 ash trees in the right-of-way that need removed, 14 will be taken down by staff and 36 by Robb’s Tree and Stump Service. There are also ash trees in the parks that need to be removed. The money from selling the disc mower, dump truck, and tractor was more that enough to buy the skidloader attachment mower. The remaining money and trade-in of the old 1435 front mount mower will be used to buy a new zero turn mower. Bargen will be doing crack filling on Linn St. and one block of E. Maple. Manatt’s will be asphalting Norseman Dr., the remainder of Samson St., and repairs on S. Cottonwood St. Options for seal coating are still being looked into. There have been more control issues with the well, options for upgrading are being looked at, rural water is being used in the meantime. The sidewalk at Jacobson Bear Creek Park is complete. A sidewalk along the tennis courts and pool is now being worked on. CIT is working on issue areas of sanitary sewer mains to get repair options. CM Grimsley asked about taking the umbrellas down at the pool and draining the green water. The contractor has not done their winterization training, they did drain the water however. WED will be contacted to make sure this gets done.

**City Clerk**: Three individuals turned in paperwork for the election; Andy Webb for Mayor, Riley Larson for Council, and Chance McDonald for Council.

At 6:20 pm, Mayor Webb opened the Public Hearing for FY22 Budget Amendment. Hearing no input, a motion was made by Neely and seconded by Grimsley to close the Public Hearing at 6:21 pm. All in favor, motion carried.

A motion was made by Grimsley and seconded by Neely to approve Resolution 21-29: Resolution Adopting The Amendment For FY22. Aye: Grimsley, Neely, Balmer, Schmitz, Larson. Nay: none. Motion carried.

A motion was made by Schmitz and seconded by Grimsley to approve the city participating in the Water Utility Vendor Agreement Low-Income Household Water Assistance Program. All in favor, motion carried.

Residents of Ryan Circle voiced their concerns about the proposed Dollar General location. The council heard from Jerry Danielson (nonresident), Scott Schmitz, Kevin Ruby, Amy Knoll, Shelly Ramus, Cora Fox, Greg Polaski, and Kerry VanWinkle who were all against the location, annexation, and Dollar General. Mayor Webb reminded everyone that the council will not be taking action on annexation until after Planning and Zoning makes a recommendation. Kyle Jensen of Planning and Zoning said that the board is planning to take a “punt and not do anything” approach until the comprehensive plan and a community survey is complete.

Planning and Zoning member Kyle Jensen discussed how the board will be voting to not make a recommendation on annexation at their next meeting and passing it on to the Council. There will be a Planning & Zoning Public Hearing on October 14 at 5:30 PM at the Roland Community Center then another public hearing on the Planning & Zoning recommendation October 20, 2021at 6:00 PM during the Council Meeting pertaining to the annexation.

A motion was made by Neely and seconded by Grimsley to approve the Mayor’s Proclamation for Trick or Treat Night to be October 31st from 6 to 8 pm. All in favor, motion carried.

A motion was made by Grimsley and seconded by Schmitz to approve Resolution 21-30: Resolution Approving The FY21 Urban Renewal Report. Aye: Larson, Balmer, Schmitz, Neely, Grimsley. Nay: none. Motion carried.

A motion was made by Neely and seconded by Balmer to approve Resolution 21-31 Resolution Amending The Employee Handbook. Aye: Neely, Grimsley, Larson, Schmitz, Balmer. Nay: None. Motion carried.

A motion was made by Balmer and seconded by Grimsley to approve Resolution 21-32 Resolution Approving the FY21 Annual Financial Report. Aye: Schmitz, Larson, Grimsley, Balmer, Neely. Nay: None Motion carried

A motion was made by Schmitz and seconded by Grimsley to approve the appointment of Greg Polaski to the Planning & Zoning Board for a five-year term. All Aye motion carried

**Mayor/Council Comments:**

Mayor Webb reported on the report he received from 10FOLD Architecture on the City Hall/Community Center Building. There are three council seats available and only two running so there will be either a write in or an appointment after the election. CM Neely has been approached by a resident about the drain to be installed, CM Schmitz stated she has discussed this with Public Works Director.

**Public Input:** none.

With no further business at this time, Balmer moved for adjournment of the meeting at 7:42 pm seconded by Grimsley.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, October 20, 2021, at 6:00 pm at the Roland Community Center.

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Andy Webb, Mayor Jodi Meredith, City Clerk

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| --- | --- | --- |
|  | **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **06-Oct-21** |  |
| **Fire** |  |  |
| Alliant Energy | Electric | $ 70.24 |
| Toyne | Maintenance | $ 504.75 |
| Wex Bank | Fuel | $ 87.07 |
|  | **Total Fire** | $ 662.06 |
| **Garbage** |  |  |
| Stone Sanitation | Garbage | $ 7,021.95 |
|  | **Total Garbage** | $ 7,021.95 |
| **Street** |  |  |
| Central Iowa Ready Mix | Cement | $ 1,502.10 |
| Spartan | Brush Cutter | $ 9,895.00 |
|  | **Total Street** | $ 11,397.10 |
| **Street Lighting** |  |  |
| Alliant Energy | Electric | $ 2,188.32 |
|  | **Total Street Lighting** | $ 2,188.32 |
| **Library** |  |  |
| Alliant Energy | Electric | $ 399.59 |
| Baker & Taylor | Reading | $ 493.24 |
| Book System | Annual Fee | $ 995.00 |
| DEMCO | Book Coverings | $ 105.58 |
| EFTPS | Fed, Med, SS | $ 474.86 |
| EFTPS | Fed, Med, SS | $ 733.45 |
| IPERS | Retirement | $ 703.39 |
| Madison Life | Life Insurance | $ 31.27 |
| Over Drive | Annual Fee | $ 531.12 |
| Treasurer, State of Iowa | Iowa Withholding | $ 152.00 |
| Wages | Payroll | $ 1,823.66 |
| Wages | Payroll 9/9-9/22/21 | $ 2,442.00 |
| Windstream | Telephone | $ 64.63 |
| Windstream | Telephone | $ 64.63 |
|  | **Total Library** | $ 9,014.42 |
| **Museum** |  |  |
| Alliant Energy | Electric | $ 93.62 |
|  | **Total Museum** | $ 93.62 |
| **Park** |  |  |
| Alliant Energy | Electric | $ 218.60 |
| Bo's Outdoor | Spraying | $ 660.00 |
| Capital City | Handle | $ 21.99 |
| Central Iowa Distributing | Paper towels | $ 119.00 |
| EFTPS | Fed, Med, SS | $ 37.51 |
| EFTPS | Fed, Med, SS | $ 38.72 |
| IPERS | Retirement | $ 49.77 |
| Menards | Supplies | $ 9.99 |
| Portable Pro | Portable toilets | $ 160.00 |
| Portable Pro | Portable Toilets | $ 160.00 |
| Treasurer, State of Iowa | Iowa Withholding | $ 9.00 |
| Vanwall | Mower Blades | $ 144.78 |
| Vetter Equipment | Maintained | $ 95.67 |
| Wages | Payroll | $ 116.21 |
| Wages | Payroll 9/9-9/22/21 | $ 119.29 |
| Wex Bank | Fuel | $ 269.74 |
|  | **Total Park** | $ 2,230.27 |
| **Cemetery** |  |  |
| Alliant Energy | Electric | $ 28.15 |
|  | **Total Cemetery** | $ 28.15 |
| **Pool** |  |  |
| Alliant Energy | Electric | $ 1,571.44 |
| EFTPS | Fed, Med, SS | $ 171.69 |
| EFTPS | Fed, Med, SS | $ 38.72 |
| IPERS | Retirement | $ 49.77 |
| Lowe's | Supplies | $ 131.80 |
| Paragon | Popcorn, oil | $ 27.97 |
| SAM's | Supplies | $ 227.59 |
| Treasurer, State of Iowa | Iowa Withholding | $ 9.00 |
| Wages | Payroll | $ 926.00 |
| Wages | Payroll 9/9-9/22/21 | $ 119.29 |
| Windstream | Telephone | $ 79.08 |
|  | **Total Pool** | $ 3,352.35 |
| **Policy & Administration** |  |  |
| EFTPS | Fed, Med, SS | $ 385.34 |
| EFTPS | Fed, Med, SS | $ 383.09 |
| Gannett | Publishing | $ 335.92 |
| IPERS | Retirement | $ 451.77 |
| Madison Life | Life Insurance | $ 45.90 |
| Marco | Copier Lease | $ 308.14 |
| SAM's | Supplies | $ 32.15 |
| Simmering Cory | Codification | $ 187.00 |
| Staples | Supplies | $ 50.99 |
| Stone Sanitation | Sesquicentennial | $ 321.94 |
| Treasurer, State of Iowa | Iowa Withholding | $ 106.50 |
| Veenstra & Kimm | Building Permits | $ 452.00 |
| Veenstra & Kimm | Building Permits | $ 212.40 |
| Wages | Payroll | $ 890.23 |
| Wages | Payroll 9/9-9/22/21 | $ 1,160.22 |
| Watson Plumbing | Water Heater | $ 1,100.00 |
| Wellmark | Insurance | $ 1,215.23 |
| Windstream | Telephone | $ 188.97 |
| Windstream | Telephone | $ 191.69 |
|  | **Total Policy & Admin.** | $ 8,019.48 |
| **ROAD USE** |  |  |
| Alliant Energy | Electric | $ 118.08 |
| Capital City | Handle | $ 21.99 |
| Econo Sign | Signs | $ 2,454.28 |
| EFTPS | Fed, Med, SS | $ 506.45 |
| EFTPS | Fed, Med, SS | $ 577.27 |
| Electronic Engineering | Radios | $ 1,273.19 |
| Hall Backhoe | Manhole rehab | $ 8,000.00 |
| IAMU | Training | $ 292.07 |
| IPERS | Retirement | $ 697.40 |
| Kabel Business | Insurance | $ 59.12 |
| Madison Life | Life Insurance | $ 136.18 |
| Manatt's | Concrete | $ 1,285.00 |
| Menards | Supplies | $ 244.99 |
| Menards | Supplies | $ 50.19 |
| RL Good | Tire Repair | $ 37.45 |
| SAM, LLC | Annual Fee | $ 400.00 |
| Treasurer, State of Iowa | Iowa Withholding | $ 185.98 |
| US Cellular | Cell Phone | $ 49.19 |
| Wages | Payroll | $ 1,653.73 |
| Wages | Payroll 9/9-9/22/21 | $ 1,858.36 |
| Wellmark | Insurance | $ 733.63 |
| Wex Bank | Fuel | $ 125.07 |
| Wheelock | Tires | $ 906.44 |
| Windstream | Telephone | $ 52.46 |
| Windstream | Telephone | $ 52.46 |
|  | **Total Road Use** | $ 21,770.98 |
| **Capital Project** |  |  |
| Homes Fire Incorporated | Fire Place 1/2 pmt | $ 3,673.50 |
| Veenstra & Kimm | Bridge Engineering | $ 2,363.92 |
| Veenstra & Kimm | Bridge Engineering | $ 1,950.44 |
|  | **Total Capital Project** | $ 7,987.86 |
| **Economic Development** |  |  |
| Alliant Energy | Electric | $ 450.81 |
| DDM | Electric | $ 285.33 |
| Orkin | Pest Control | $ 60.00 |
| Orkin | Pest Control | $ 60.00 |
| SAM's | Supplies | $ 32.15 |
|  | **Total EcDev** | $ 888.29 |
| **Meter Deposit** |  |  |
| Butler, John | Meter deposit refund | $ 100.00 |
| Kleve, Danielle | Meter deposit refund | $ 100.00 |
| McDonald, Chance | Meter deposit refund | $ 100.00 |
| Wiemeyer, Julea | Meter deposit refund | $ 100.00 |
|  | **Total Meter Deposit** | $ 400.00 |
| **WATER** |  |  |
| ACCO | Chemicals | $ 298.00 |
| AG Source | Testing | $ 13.50 |
| AG Source | Testing | $ 27.00 |
| Alliant Energy | Electric | $ 1,416.31 |
| EFTPS | Fed, Med, SS | $ 771.75 |
| EFTPS | Fed, Med, SS | $ 835.68 |
| Electronic Engineering | Radios | $ 1,273.20 |
| IAMU | Training | $ 292.07 |
| IPERS | Retirement | $ 996.10 |
| Kabel Business | Insurance | $ 59.11 |
| SAM, LLC | Annual Fee | $ 400.00 |
| Treasurer, State of Iowa | Iowa Withholding | $ 254.77 |
| Treasurer, State of Iowa | WET Tax | $ 1,195.00 |
| US Cellular | Cell Phone | $ 49.19 |
| Wages | Payroll | $ 2,321.36 |
| Wages | Payroll 9/9-9/22/21 | $ 2,514.53 |
| Wellmark | Insurance | $ 733.63 |
| Wex Bank | Fuel | $ 125.06 |
| Windstream | Telephone | $ 37.86 |
|  | **TOTAL WATER** | $ 13,614.12 |
| **SEWER** |  |  |
| AG Source | Testing | $ 315.00 |
| AG Source | Testing | $ 460.50 |
| Alliant Energy | Electric | $ 3,641.23 |
| Brown Supply | Manhole Rehab | $ 2,789.26 |
| EFTPS | Fed, Med, SS | $ 771.67 |
| EFTPS | Fed, Med, SS | $ 835.60 |
| Electronic Engineering | Radios | $ 1,273.20 |
| IAMU | Training | $ 292.06 |
| IDNR | Permit | $ 95.00 |
| IPERS | Retirement | $ 996.11 |
| Kabel Business | Insurance | $ 59.11 |
| Menards | Supplies | $ 239.50 |
| SAM, LLC | Annual Fee | $ 400.00 |
| Treasurer, State of Iowa | Iowa Withholding | $ 254.75 |
| Treasurer, State of Iowa | Sales Tax | $ 327.00 |
| US Cellular | Cell Phone | $ 49.19 |
| Wages | Payroll | $ 2,321.35 |
| Wages | Payroll 9/9-9/22/21 | $ 2,514.51 |
| Wellmark | Insurance | $ 733.62 |
| Wex Bank | Fuel | $ 125.06 |
| Windstream | Telephone | $ 37.86 |
|  | **TOTAL SEWER** | $ 18,531.58 |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **GRAND TOTAL** | **$ 107,200.55** |
|  |  |  |
| **Revenue** |  |  |
| Water, Sewer, Garbage |  |  |
| Library |  | $ 111,512.09 |
| Local Option Sales Tax |  | $ 16,974.34 |
| Road Use Tax |  | $ 22,661.59 |
| Property Taxes |  | $ 42,265.67 |
| Gen Income |  | $ 17,828.29 |
| Total Income |  | **$ 211,241.98** |