**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, March 6, 2024**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, March 6, 2024. The meeting was held at 6:00 pm at Roland City Hall with Mayor Kurtis Bower presiding.

Council Members Present: Curtis Kentner, Riley Larson, Aaron Burres, Jonathan Kepley. Amy Knoll was absent. Staff Present: City Clerk Mellisa Mattingly, Public Works Director Nathan Hovick and Public Works Assistant Director Dalton Johnston. There were also 5 visitors from the public.

Mayor Bower led in the Pledge of Allegiance

Motion to approve consent agenda items, agenda for March 6, 2024; the minutes of the February 21, 2024, regular meeting minutes; the minutes of the February 28, 2024, budget workshop meeting minutes and the claims for February 21, 2024, to March 6, 2024, in the amount of $48,756.73. (Burres/Kentner). MCU (4)

Open Forum: none

Department reports: PWD Hovick informed Council that they got the lead service survey on the website and that it needs to be done by mid-October. Asked about purchasing way finding signs to put around town so people know where things are. Clerk Mattingly informed Council that she was looking for the original ordinance so that we could move forward in updating the tax abatements and, after looking over the pool bond money, where they thought the money went it didn’t go there. Jeff Larson with the Fire Department informed Council that they had 386 people for the pancake breakfast, they have had 5 fire calls and 13 medical calls.

Motion to approve Virgie’s Pub License Class “C” Liquor license. (Burres/Kentner) MCU (4)

Motion to postpone Resolution 24-4 approving the law enforcement service contract with Story County Sheriff Department for FY 2024/2025. (Larson/Kepley) MCU (4) The Mayor has a meeting with the chief of police on March 15 at 2:00 p.m.

Motion to approve the mayor to sign the amendment to the grant agreement for storm sewer upgrades and water main looping-City of Roland, Iowa ARPA subrecipient No. 31. (Kepley/Kentner) MCU (4)

Motion to postpone for the mayor to sign the Business Associate Agreement with Gallagher Benefit Services to find out with this is for. (Larson/Kepley) MCU (4)

Mayor and Council had a discussion on the City Audit for FY22/23 and they think that there should be a full deeper audit done and we need to send out RFPs for this and have it for next meeting.

Motion to approve the mayor to sign off on the “Representation Letter” from Schnurr & Company. (Kepley/Larson) MCU (4)

Motion to approve the mayor to sign off on the Story County 911 Service Board for making Jeff Larson the voting member and Jason Goodmanson the alternate member. (Burres/Kepley) MCU (4)

Motion to approve Resolution 24-9 a Resolution adopting a purchasing policy and the authorization for payment of certain claims with interim warrants. (Burres/Kenter.) (Roll Call: Aye- Kepley, Burres, Larson, Kentner; Nay-none; Absent- Knoll) Motion passed.

Motion to postpone Resolution 24-10 a Resolution adopting City Council Meeting Rules of Procedures Policy. (Burres/Larson) MCU (4)

Motion to approve Dan Dvorak’s compensation appraisal for $3,200.00 on potential real estate purchase. (Kepley/Kentner) MCU (4)

Motion to approve the road closures for the upcoming elevator burn. (Burres/Kepley) MCU (4)

Discussion on placing an all-way stop at the intersection of Maple Street and Park Street for the farmers market was had. More information is being gathered to come back to the next meeting.

Discussion on increasing employee wages. It was decided that Mayor Bower and Council Member Burres would work together on this topic.

Mayor Bower informed the Council that he talked to Greg Piklapp on if Roland needed to be a part of the Central Iowa Housing Authority. Greg said there would be no reason for Roland to be a part of this as it focuses on section 8 housing, and we only have 1 person in town that uses this. All the Council agreed to pull out of this.

Mayor Bower informed the Council he talked to Desiree, and she would like to increase the pool wages.

Motion to Adjourn the Meeting at 7:17 pm. (Burres/Kepley) MCU (4). The next regular scheduled meeting will be Wednesday March 20, 2024, at 6:00 pm at Roland City Hall.

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|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **06-Mar-23** |  |
| **Fire** |  |  |
| Menards | supplies for a hose |  $121.52  |
|  Active 911  | Dues |  $13.85  |
|  Alex Air Apparatus  | personal protection equimpment |  $843.67  |
| Hokel  | Hex Bush |  $17.57  |
|  | **Total Fire** |  $996.61  |
| **Garbage** |  |  |
|  Stone Sanitation  | Garbage Pick up |  $6,966.55  |
|  | **Total Garbage** |  $6,966.55  |
| **Street** |  |  |
| Avalia Bank | Vehicle Maint |  $375.00  |
| Schulin | Brine Trailer Fixes |  $450.72  |
|  | **Total Street** |  $825.72  |
| **Library** |  |  |
|  Globe Life  | Insurance |  $32.40  |
|  Kinetic Entertainment  | program |  $450.00  |
| Wages | Payroll |  $2,407.10  |
|  | **Total Library** |  $2,889.50  |
| **Pool** |  |  |
|  US Cellular  | Telephone |  $52.77  |
|  | **Total Pool** |  $52.77  |
| **Policy & Administration** |  |  |
| Wages | Payroll |  $976.36  |
|  Aimee McGuire  |  payback for permit fee  |  $10.00  |
| Avalia Bank | Bank fee |  $20.00  |
|  Copy Systems  | copier |  $117.09  |
|  Globe Life  | Insurance |  $93.12  |
| Lynch Dallas | legal fees |  $500.00  |
|  Office of Auditor State  | Audit Fee to the State of Iowa |  $250.00  |
|  Orkin  | pest Control |  $60.00  |
|  Schnurr & Company  | Audit FY 23 |  $3,700.00  |
|  Simmering-Cory  | code listing website |  $450.00  |
|  Story County Housing  | FY24 donation |  $1,883.00  |
|  US Cellular  | Telephone |  $98.91  |
|  Veenstra & Kimm  | building permit fees |  $310.40  |
|  | **Total Policy & Admin.** |  $8,468.88  |
| **ROAD USE** |  |  |
| Wages | Payroll |  $1,464.94  |
|  US Cellular  | Telephone |  $28.40  |
|  | **Total Road Use** |  $1,493.34  |
| **Capital**  |  |  |
| Menards | bathroom supplies |  $304.57  |
|  | **Total Capital** |  $304.57  |
| **Economic Development** |  |  |
| Napa | parts for gen |  $87.76  |
| Ron Veren | Gen Trailer |  $1,300.00  |
| Hokel  | parts for gen |  $19.47  |
|  | **Total EcDev** |  $1,407.23  |
| **AARP Funds** |  |  |
| Conley's Trucking  | stone sand |  $923.02  |
| Conley's Trucking | 1" rock |  $1,490.10  |
| Hill Backhoe & Tiling  | S Logan St |  $ 9,220.39  |
|  | **Total AARP** |  $11,633.51  |
| **WATER** |  |  |
| Availa Bank | 2 Car washes $8.00 for both |  $16.00  |
| Forte | Ach Fee |  $15.00  |
| Globe Life  | Insurance |  $44.42  |
| Haweye Truck Equipment  | Maint Black Truck |  $187.50  |
|  Municipal Supply  | 4" Macro Coup |  $992.40  |
| Treasurer, State of Iowa  | Wet Tax |  $1,484.00  |
| US Cellular  | Telephone |  $28.39  |
| Veenstra & Kimm  | Water Treatment Facility Study |  $6,726.00  |
| Wages | Payroll |  $1,852.36  |
|  | **TOTAL WATER** |  $11,346.07  |
| **SEWER** |  |  |
| Wages | Payroll |  $1,852.36  |
| Forte | Ach Fee |  $15.00  |
| Globe Life  | Insurance |  $44.42  |
| Haweye Truck Equipment  | Maint Black Truck |  $187.50  |
| Treasurer, State of Iowa  | Sales Tax |  $244.30  |
| US Cellular  | Telephone |  $28.40  |
|  | **TOTAL SEWER** |  $2,371.98  |
|  | **GRAND TOTAL** |  **$48,756.73**  |
|  |  |  |
| **Revenue** |  |  |
| Gen Income |  |  $6,199.28  |
| Capital Projects Income |  |  $70,334.54  |
| Water & Sewer Income |  |  $2,314.59  |
| Total Income |  |  **$ 78,848.41**  |

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Kurtis Bower, Mayor Mellisa Mattingly, City Clerk