**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, February 21, 2024**

Note: The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, February 21, 2024. The meeting was held at 6:00 pm at Roland City Hall with Mayor Kurtis Bower presiding.

Council Members Present: Curtis Kentner, Amy Knoll, Aaron Burres, Jonathan Kepley. Absent: Riley Larson. Staff Present: City Clerk Mellisa Mattingly, Public Works Director Nathan Hovick and Public Works Assistant Director Dalton Johnston. There were also 7 visitors from the public.

Mayor Bower led in the Pledge of Allegiance

Motion to approve consent agenda items, agenda for February 21, 2024; the minutes of the February 7, 2024, regular meeting, the minutes. (Kentner/Knoll). MCU (4)

Motion to approve consent addenda item, claims for February 7, 2024, to February 21, 2024, in the amount of $139,711.99 with taking out the duplicate HM Cragg bill and adding 3 bills from Hills Backhoe & Tiling in the amount $84,397.11. (Kepley/Kentner). MCU (4).

Open Forum: Deputy Thompson had nothing new to report just thanked the public works guys for moving rocks by Britson entrance to radar better. No other comments made.

Department reports: Nathan Hovick informed Council of the water main break on Britson Cir that was hit by Alliant and the test are all good. He reminded everyone to sign up for Alert Iowa. That he spoke with Forest and the new water plant would need to be 100x60. Civic plus is working on the lead LSLI form to put on the city website. Will be getting the new generator Friday, and the WW generator transfer switch control went bad, HM Cragg working on replacement. Mellisa Mattingly informed the Council she was working on 3 policy/procedures for Council Meetings, and she was hoping to get the Deputy Clerk position posted next week. Jeff Larson with the Fire Department informed the Council they had no fire calls in the month of January, they got 1 new member, making the department 18 members. There were around 10 medical calls.

Motion to postpone Resolution 24-4 approving the law enforcement service contract with Story County Sheriff Department for FY 2024/2025. (Burres/Knoll) MCU (4)

Motion to approve first reading of Ordinance No. 147 Amending provisions pertaining to Section 65.03 All-Way Stop Intersections. (Burres/ Kentner). (Roll Call: Aye- Kepley, Burres, Knoll, Kentner; Nay-none; Absent-Larson) Motion passed.

Motion to waive the second reading of Ordinance No. 147 Amending provisions pertaining to 65.03 All-Way Stop Intersections. (Burres, Kepley) Council Member Larson was not present. MCU (4)

Motion to approve third and final reading of Ordinance No. 147 Amending provisions pertaining to 65.03 All-Way Stop Intersections. (Burres/ Kentner). (Roll Call: Aye- Knoll, Burres, Kepley, Kentner; Nay-none; Absent- Larson) Motion passed.

Motion to approve the fire department-controlled burn on the Key Cooperative elevator in March. (Kepley/Knoll) MCU (4)

Motion to approve Resolution 24-08 Resolution Calling for a Public Hearing to Set the Property Tax Levy for FY25 Notice of Public Hearing on Property Tax Levy FY Beginning July 1, 2024-Ending June 30, 2025. (Burres/ Kentner). (Roll Call: Aye- Kepley, Burres, Knoll, Kentner; Nay-none; Absent-Larson; Abstained-none) Motion passed.

Motion to appoint Roland Fay to the Planning and Zoning Board. (Burres/Kepley) MCU (4)

Motion to appoint Randy Johns to the Board of Adjustment. (Kepley/Knoll) MCU (4)

Motion to Repeal Resolution 20-24 a Resolution to set the Base Pay Scale for the City of Roland Employees. (Burres/Kepley.) (Roll Call: Aye- Burres, Knoll, Kentner, Kepley; Nay-none; Absent- Larson) Motion passed.

There was a discussion on wage increases for City of Roland Employees. Council Member Knoll would like to talk to other towns to see what they pay. Council Member Burres thinks there shouldn’t be a cap on wages, but it should be based on the year’s job performance review. Council Member Kentner thinks that when hiring someone their pay should be based on experience when first starting.

There was a discussion on who to appoint to the Central Iowa Reginal Housing Authority. All Council agreed they would like to follow up with Greg Piklapp on this because they don’t see why the city needs to be in this group.

There was discussion on 205 N Vine St and condemnation. The council asked Public Works to look into how much it would cost to clear the property and for Mayor Bower to talk to the owner of the property.

There was discussion on putting a Purchasing Policy in place. The council looked over the 3 from the other cities and liked the one that was already written for us and asked Clerk Mattingly to change some things and have it on the next agenda for approval.

There was discussion on a new delinquent utility bill letter going out to residents. Council asked Clerk Mattingly to change some things in the one made up by Mayor Bower and have it on the next agenda for approval.

There was discussion on the Iowa Board issue with Alliant Energy price increases.

Mayor and Council Reports/Comments: Mayor Bower informed the Council he contacted the owner of 226 S Linn Apt to clean up the garbage. Pat was working on the paperwork for Council to approve to file 657A on 201 N Main St and reminded Council of the upcoming budget workshop on Wednesday February 28, 2024, at 6:00 p.m.

Motion to Adjourn the Meeting at 7:07 pm. (Kepley/Knoll) MCU (4). The next regular scheduled meeting will be Wednesday March 6, 2024, at 6:00 pm at Roland City Hall.

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Kurtis Bower, Mayor Mellisa Mattingly, City Clerk

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| --- | --- | --- |
|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **21-Feb-24** |  |
| **Fire** |  |  |
| Alliant Energy | Electric |  $130.10  |
| Alex Air Apparatus | Sniper Hose |  $1,646.80  |
| Pat Murphy | Reimbursement |  $1,106.52  |
|  | **Total Fire** |  $2,883.42  |
| **EMS** |  |  |
| Alliant Energy | Electric |  $130.10  |
|  Business Card  |  |  $858.98  |
|  | **Total EMS** |  $989.08  |
| **Garbage** |  |  |
| Stone Sanitation | Garbage pick up |  $7,049.65  |
|  | **Total Garbage** |  $7,049.65  |
| **Street Lighting** |  |  |
| Alliant Energy | Electric |  $2,168.37  |
|  | **Total Street Lighting** |  $2,168.37  |
| **Library** |  |  |
| Alliant Energy | Electric |  $444.55  |
|  Business Card-L  | supplies |  $422.27  |
| IPERS | Retirement |  $121.04  |
| Wages | Payroll |  $2,063.32  |
|  | **Total Library** |  $3,051.18  |
| **Museum** |  |  |
| Alliant Energy | Electric |  $35.30  |
|  | **Total Museum** |  $35.30  |
| **Park** |  |  |
| IPERS | Retirement |  $121.04  |
| Alliant Energy | Electric |  $656.63  |
|  | **Total Park** |  $777.67  |
| **Cemetery** |  |  |
| Alliant Energy | Electric |  $22.48  |
|  | **Total Cemetery** |  $22.48  |
| **Pool** |  |  |
| Alliant Energy | Electric |  $165.22  |
|  | **Total Pool** |  $165.22  |
| **Policy & Administration** |  |  |
| Wages | Payroll |  $1,356.42  |
| IPERS | Retirement |  $121.04  |
| Alliant Energy | Electric |  $682.85  |
|  Roland Post Office  | Annual Permit Fee |  $310.00  |
|  Menards  | X-Mas light supplies |  $97.72  |
|  Unity Point Clinic  | Dot Drug Testing for Nathan |  $42.00  |
|  Isolved Benefit  | HRA Claims |  $434.00  |
|  Wellmark  | Health Insurance |  $2,891.60  |
|  Gatehouse Media  | Newspaper Publication |  $519.63  |
| Huber Supply | Supplies for x-mas lights |  $75.46  |
| Business Card-M | Office things |  $273.05  |
|  Business Card  |  |  $39.00  |
|  Business Card-N  |  |  $34.90  |
|  | **Total Policy & Admin.** |  $6,877.67  |
| **ROAD USE** |  |  |
| Alliant Energy | Electric |  $636.45  |
| Wages | Payroll |  $1,726.77  |
| IPERS | Retirement |  $121.04  |
|  Menards  | salt trailer & Supplies |  $184.11  |
| Wex Bank | Fuel |  $630.80  |
|  Wellmark  | Health Insurance |  $961.42  |
|  Business Card-N  |  |  $97.31  |
|  John Deere Financial Card  | snow supplies |  $836.55  |
|  | **Total Road Use** |  $5,194.45  |
| **Economic Development** |  |  |
| Alliant Energy | Electric |  $422.83  |
|  | **Total EcDev** |  $422.83  |
| **AARP Funds** |  |  |
| Hill Backhoe & Tiling |  |  $1,300.00  |
| Hill Backhoe & Tiling |  |  $3,182.31  |
| Hill Backhoe & Tiling |  |  $79,914.80  |
| Hill Backhoe & Tiling |  |  $2,594.28  |
|  | **Total AARP** |  $86,991.39  |
| **WATER** |  |  |
| Wages | Payroll |  $2,354.19  |
| IPERS | Retirement |  $121.04  |
| Alliant Energy | Electric |  $2,471.41  |
| Forte (Electronic payment) | ACH FEES |  $34.35  |
|  Menards  | Office Supplies water plant |  $42.40  |
| Acco | Chemicals water plant |  $1,280.00  |
|  Treasurer, State of Iowa  | Wet Tax |  $1,076.92  |
| Wex Bank | Fuel |  $217.07  |
|  Wellmark  | Health Insurance |  $961.41  |
| Iowa One Call | Locates |  $11.25  |
| Ferguson Waterworks | Meter |  $1,094.00  |
| Ag Source |  Water testing |  $14.50  |
| Ag Source |  Water testing |  $63.50  |
| Business Card-M | Postage fee for water bills |  $57.51  |
|  Business Card-N  |  |  $68.43  |
|  Municipal Supply  |  |  $540.70  |
|  Hill Backhoe & Tiling  |  |  $1,846.65  |
|  | **TOTAL WATER** |  $12,255.33  |
| **SEWER** |  |  |
| Wages | Payroll |  $2,354.19  |
| IPERS | Retirement |  $121.07  |
| Alliant Energy | Electric |  $3,965.58  |
| Forte (Electronic payment) | ACH FEES |  $34.35  |
| AG Source | Wastewater testing |  $107.25  |
|  Treasurer, State of Iowa  | Sales Tax |  $214.58  |
| Wex Bank | Fuel |  $382.26  |
|  Wellmark  | Health Insurance |  $961.42  |
| Iowa One Call | Locates |  $11.25  |
| Ferguson Waterworks | Meter |  $1,094.00  |
| AG Source | Wastewater testing |  $107.25  |
| AG Source | Wastewater testing |  $107.25  |
| HM Cragg | Generator Maint |  $1,310.00  |
| Business Card-M | Postage fee for water bills |  $57.50  |
|  Hm Cragg  |  |  $1,310.00  |
|  | **TOTAL SEWER** |  $12,137.95  |
|  | **GRAND TOTAL** |  **$139,711.99**  |
|  |  |  |
| **Revenue** |  |  |
| Gen Income |  |  $13,183.14  |
| Library Income |  |  $310.00  |
| Road Use Income |  |  $14,026.34  |
| Debt Service |  |  $868.49  |
| Water |  |  $22,195.63  |
| Sewer |  |  $46,463.15  |
| Total Income |  |  **$97,046.75**  |