**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, September 20, 2023**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, September 20, 2023.  The meeting was held at 6:00 pm at Roland City Hall with Mayor Pro Tem Riley Larson presiding. Council members present at roll call: Chance McDonald, Riley Larson, Russ Neely, Curtis Kentner, and Amy Knoll. Absent: Mayor Andy Webb. Staff present were Deputy Clerk Mellisa Mattingly, Public Works Assistant Director Dalton Johnston and 6 visitors from the public.

It was moved by Neely and seconded by Knoll to approve the consent agenda which included Agenda, Minutes from the September 6, 2023 Council Meeting, and Claims for September 20, 2023 in the amount of $60,430.72.  All in favor, motion carried.

**Public Inpu**t: None

Department Head’s Reports were as follows:

**Public Works Assistant Director:** Informed Council that the Farmer’s Market signs on poles can be no larger than 24” wide and 30” tall. Filter sand can be tested by Acco, a request for them to do this has been put in. The stop lines and crosswalks were repainted at Cottonwood and Maple, and it seemed to make the concerned resident happy. Manatt’s now planning for October, will let us know a couple of weeks before. Starting on some ARPA storm sewer work, sent letters about getting easements for water main looping.

**City Clerk**: Informed Council that Greg will not be at this meeting and that we have not received the ordinance for the building codes yet, so they may want to postpone Resolution 23-25 until the October 4th, 2023 meeting.

Greg Piklapp was not present due to being out of town. Will be on Oct 18th meeting.

A motion was made by McDonald and seconded by Kentner to approve Resolution 23-24: Resolution Calling For A Public Hearing on Designation of the 2023 Roland Main Street Urban Renewal Area and on Urban Renewal Plan and Projects. Aye: Knoll, Larson, Kentner, McDonald, Neely. Nay: none. Motion carried.

Resolution 23-25 was postponed until the October 4th, 2023 meeting.

The council discussed the burning on Commercial Properties. It was decided that Council Member Neely would talk to the company and invite them to the next meeting to discuss it further.

A motion was made by McDonald and seconded by Neely to approve appointing Mellisa Mattingly as the City of Roland Administrator for the Story County Emergency Management Iowa Alert Mass Notification System. All in favor, motion carried.

A motion was made by Neely and seconded by Knoll to approve Resolution 23-26: Resolution To Provide For A Notice of Hearing on Proposed Plans, Specifications, Form of Contract And Estimate Of Cost For The Wastewater Solar Project. Aye: Larson, Neely, Kentner, McDonald, Knoll. Nay: none. Motion carried.

**Mayor/Council Comments:** CM McDonald asked if anything new was going on since he was out for the last 2 meetings and talked about a camper and truck parked on Cottonwood that you can’t see around. MPT Larson told McDonald what had been going on. The council then asked for a letter to be sent to the owner of the truck and camper.

CM Knoll said she had spoken with DJ from the Insurance company that rents space in the new city hall building and was told they are ok with RADC meeting at the building and asked about taking a tour of all City facilities. All but one Council Member said they we ok with RADC having their meetings at the City Hall building. A Complaint was discussed about four wheelers going up and down the South end of Main Street, Council asked a letter to be sent out. The council discussed Golf Carts and would like to have this put on the next agenda.

**Public Input:** Melissa Kepley asked if the agendas could be put on the City Website sooner than the day of the meeting and when the light by the ATM was going to be fixed. Kurtis Bower asked Council about their thoughts on getting speed cameras and shared data that had been collected from the DOT and Sheriff’s Department. Council asked for Bower to ask one of the speed camera companies to come talk at a meeting.

With no further business at this time, McDonald moved for adjournment of the meeting at 7:10 pm seconded by Knoll. All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, October 4, 2023 at 6:00 pm at Roland City Hall.

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Riley Larson, Mayor Pro Tem Mellisa Mattingly, Deputy City Clerk

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| --- | --- | --- |
|  | **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **20-Sep-23** |  |
| **Fire** |  |  |
| Alliant Energy | Electric | $38.00 |
| Iowa State University | Radio Fee | $5,329.42 |
|  | **Total Fire** | $5,367.42 |
| **EMS** |  |  |
| Alliant Energy | Electric | $37.25 |
| Iowa State University | Radio Fee | $2,000.00 |
|  | **Total EMS** | $2,037.25 |
| **Street** |  |  |
| Business Card-N | Supplies | $264.35 |
| Contractor Solutions | Manhole lifter | $516.25 |
|  | **Total Street** | $780.60 |
| **Street Lighting** |  |  |
| Alliant Energy | Electric | $2,183.53 |
|  | **Total Street Lighting** | $2,183.53 |
| **Library** |  |  |
| Alliant Energy | Electric | $395.95 |
| Baker & Taylor | Adult & Juvenile Reading | $424.90 |
| Book System | Annual Subscription | $995.00 |
| Business Card | battery & toners | 278.64 |
| Business Card-L | Supplies | $244.58 |
| EFTPS | Fed, Med, SS | $548.81 |
| Lekwa Heating & Cooling | Replacement A.C. | $2,645.00 |
| Madison National Life | Life Insurance | $31.27 |
| Wages | Payroll | $2,084.25 |
|  | **Total Library** | $7,648.40 |
| **Museum** |  |  |
| Alliant Energy | Electric | $199.02 |
|  | **Total Museum** | $199.02 |
| **Park** |  |  |
| Alliant Energy | Electric | $210.86 |
| Business Card-N | Supplies | $42.00 |
| EFTPS | Fed, Med, SS | 162.00 |
| Portable Pro | Portable Toilets | $180.00 |
| Wages | Payroll | $452.60 |
| Wex Bank | Fuel | $365.42 |
|  | **Total Park** | $1,412.88 |
| **Cemetery** |  |  |
| Alliant Energy | Electric | $32.73 |
|  | **Total Cemetery** | $32.73 |
| **Pool** |  |  |
| Alliant Energy | Electric | $1,424.09 |
| EFTPS | Fed, Med, SS | $184.98 |
| Sam's Club | Supplies | $198.79 |
| Sign Pro | New Sign | $750.00 |
| Wages | Payroll | $1,116.51 |
|  | **Total Pool** | $3,674.37 |
| **Policy & Administration** |  |  |
| Alliant Energy | Electric | $635.17 |
| Business Card | Clothing | $11.64 |
| EFTPS | Fed, Med, SS | $565.00 |
| Gatehouse Media | Publishing | $399.31 |
| Madison National Life | Life Insurance | $46.96 |
| Secretary of State | Notary for Mellisa | $30.00 |
| Wages | Payroll | $1,564.61 |
| Wellmark | Health Insurance | $926.83 |
|  | **Total Policy & Admin.** | $4,179.52 |
| **ROAD USE** |  |  |
| Alliant Energy | Electric | $99.46 |
| Bobcat of Ames | Vehicle Repair | $465.59 |
| Business Card-D | Heaters | $500.00 |
| Diamond Vogel | Machine Paint | $5,554.70 |
| EFTPS | Fed, Med, SS | $410.21 |
| Madison National Life | Life Insurance | $144.14 |
| Surveying & Mapping | Surveying & Mapping | $400.00 |
| Team Lab | Paint | $1,448.00 |
| Wages | Payroll | $1,284.62 |
| Wellmark | Health Insurance | $926.83 |
| Wex Bank | Fuel | $177.09 |
|  | **Total Road Use** | $11,410.64 |
| **Capital** |  |  |
| Business Card-N | Supplies | $ 37.44 |
| Simpleray | second stage for solar project | $ 4,000.00 |
|  | **Total Capital** | $4,037.44 |
| **Economic Development** |  |  |
| Alliant Energy | Electric | $254.85 |
| Business Card | Battery | $66.34 |
| Orkin | Pest Control | $60.00 |
| Sam's Club | Supplies | $17.54 |
|  | **Total EcDev** | $ 398.73 |
| **WATER** |  |  |
| Ag Source | Testing | $14.50 |
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| Alliant Energy | Electric | $1,009.72 |
| Availa Bank | Forte Ach fees | $30.90 |
| Business Card | clothing | $11.64 |
| Business Card-N | Supplies | $74.72 |
| EFTPS | Fed, Med, SS | $837.84 |
| Surveying & Mapping | Surveying & Mapping | $400.00 |
| Wages | Payroll | $2,468.44 |
| Wellmark | Health Insurance | $1,332.53 |
| Wex Bank | Fuel | $177.11 |
|  | **TOTAL WATER** | $6,371.90 |
| **SEWER** |  |  |
| Ag Source | Testing | $229.00 |
| Ag Source | Testing | $121.75 |
| Alliant Energy | Electric | $3,950.83 |
| Availa Bank | Forte Ach fees | $30.90 |
| Business Card | clothing | $11.64 |
| Business Card-D | Brush Cutter Wire | $620.00 |
| Contractor Solutions | Manhole lifter | $516.25 |
| EFTPS | Fed, Med, SS | $837.87 |
| Surveying & Mapping | Surveying & Mapping | $400.00 |
| Wages | Payroll | $2,468.42 |
| Wellmark | Health Insurance | $1,332.53 |
| Wex Bank | Fuel | $177.10 |
|  | **TOTAL SEWER** | $10,696.29 |
|  | **GRAND TOTAL** | **$60,430.72** |
|  |  |  |
| **Revenue** |  |  |
| Water, Sewer, Garbage |  | $23,906.40 |
| Library |  | $300.00 |
| Gen Income |  | $75.50 |
| Total Income |  | **$24,281.90** |