**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, February 7, 2024**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, February 7, 2024. The meeting was held at 6:00 pm at Roland City Hall with Mayor Kurtis Bower presiding.

Council Members Present: Curtis Kentner, Amy Knoll, Riley Larson, Aaron Burres, Jonathan Kepley. Staff Present: City Clerk Mellisa Mattingly, Public Works Director Nathan Hovick and Public Works Assistant Director Dalton Johnston. There were also 7 visitors from the public.

Mayor Bower led in the Pledge of Allegiance

Motion to approve consent agenda for February 7, 2024; the minutes of the January 17, 2024, regular meeting, the minutes of the January 24, 2024, budget workshop, the minutes of the January 31, 2024, budget workshop and the claims for January 17, 2024, to February 7, 2024, in the amount of $42,805.93. (Burres/Knoll). MCU (5).

Open Forum: Deputy Schroder had nothing to report to council. There were no other comments.

Motion to postpone Resolution 24-4 approving the law enforcement service contract with story county sheriff department for FY 2024/2025. (Larson/Burres) MCU (5)

Motion to approve first reading of Ordinance No. 146 Amending provisions pertaining to Section 65.02 Stop Required. (Burres/ Kentner). (Roll Call: Aye- Kepley, Burres, Larson, Knoll, Kentner; Nay-none; Abstained-none) Motion passed.

Motion to waive the second reading of Ordinance No. 146 Amending provisions pertaining to Section 65.02 Stop Required. (Knoll, Larson). MCU (5)

Motion to approve third and final reading of Ordinance No. 146 Amending provisions pertaining to Section 65.02 Stop Required. (Burres/ Kentner). (Roll Call: Aye- Knoll, Larson, Burres, Kepley, Kentner; Nay-none; Abstained-none) Motion passed.

Motion to postpone the reading of Ordinance No. 147. Amending provisions pertaining to Four Way stop intersections due to an error found. (Kentner, Knoll). MCU (5)

Motion to approve first reading of Ordinance No. 148 Amending provisions pertaining to Section 65.04 Yield Required. (Knoll/Burres). (Roll Call: Aye- Kentner, Knoll, Larson, Burres, Kepley; Nay-none; Abstained-none) Motion passed.

Motion to waive the second reading of Ordinance No. 148 Amending provisions pertaining to Section 65.04 Yield Required. (Burres, Larson). MCU (5)

Motion to approve third and final reading of Ordinance No. 148 Amending provisions pertaining to Section 65.04 Yield Required. (Burres/ Kentner). (Roll Call: Aye- Larson, Burres, Kepley, Kentner, Knoll; Nay-none; Abstained-none) Motion passed.

Motion to approve first reading of Ordinance No. 149 Amending provisions pertaining to Section 65.05 School Stops. (Burres/ Kepley). (Roll Call: Aye- Burres, Kepley, Kentner, Koll, Larson; Nay-none; Abstained-none) Motion passed.

Motion to waive the second reading of Ordinance No. 149 Amending provisions pertaining to Section 65.05 School Stops. (Burres/Knoll). MCU (5)

Motion to approve third and final reading of Ordinance No. 149 Amending provisions pertaining to Section 65.05 School Stops. (Burres/ Knoll). (Roll Call: Aye- Kentner, Knoll, Larson, Burres, Kepley; Nay-none; Abstained-none) Motion passed.

Motion to hire Theia Management Consulting to help Mellisa put policies and procedures in place for more oversight and fix things in the software system. (Kepley/Burres) MCU (5)

Motion to approve Resolution 24-7 terminating employment of utility billing/deputy city clerk. (Kentner/Burres) (Roll Call: Aye- Kepley, Kentner, Larson, Knoll, Burres; Nay-none; Absent-none; Abstained-none) Motion passed.

Greg Piklapp talked with the City Council about all the projects done in the last 4 years and projects in the works and also gave them information for the Economic Development Training class.

Motion to go into closed session at 6:33 p.m. subject to Iowa Code Chapter 21 Section 21.5 (1) (J) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the government body would have to pay for the property or reduce the price the governmental body would receive for that property. (Larson/Knoll) (Roll Call: Aye- Kentner, Larson, Knoll, Burres, Kepley; Nay-none; Absent-none; Abstained-none) Motion passed.

Motion to come out of closed session and return to open session at 7:22 p.m. (Larson/Knoll) (Roll Call: Aye- Larson, Knoll, Burres, Kepley, Kentner; Nay-none; Absent-none; Abstained-none) Motion passed.

Motion for Greg Piklapp and City Attorney to work on the properties as discussed in closed session. (Kepley, Kentner) MCU (5)

Public Works Director Nathan Hovick waived his right to go into closed session for his performance review. Mayor and Council discussed the review with Nathan. No action was taken.

Department reports were given. No action was taken.

 Mayor and Council Comments were made. No action was taken.

Motion to Adjourn the Meeting at 7:59 pm. (Knoll/Burres) MCU (5). The next regular scheduled meeting will be Wednesday February 21, 2024, at 6:00 pm at Roland City Hall.

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|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **07-Feb-24** |  |
| **Fire** |  |  |
|  Business Card  |  |  $174.72  |
|  Iowa Firefighters Ass  |  |  $289.00  |
|  Iowa One Call  |  |  $85.50  |
|  Municipal Emergency Services  |  |  $2,637.24  |
|  Story County Fire Ass  |  |  $50.00  |
|  | **Total Fire** |  $3,236.46  |
| **EMS** |  |  |
|  Story County EMS Ass  |  |  $25.00  |
|  | **Total EMS** |  $25.00  |
| **Street** |  |  |
|  Titan Machinery  |  |  $358.45  |
|  | **Total Street** |  $358.45  |
| **Library** |  |  |
| Wages | Payroll |  $2,633.11  |
|  Business Card-L  |  |  $378.78  |
|  Windstream  |  |  $64.67  |
|  | **Total Library** |  $3,076.56  |
| **Park** |  |  |
| Wages | Payroll |  $243.23  |
|  | **Total Park** |  $243.23  |
| **Pool** |  |  |
|  US Cellular  |  |  $29.07  |
|  | **Total Pool** |  $29.07  |
| **Policy & Administration** |  |  |
| Wages | Payroll |  $1,067.19  |
|  Bo's Outdoor Solutions  |  |  $2,500.00  |
|  Brekken, Wynia & Hyland  | legal fees |  $192.50  |
|  Business Card-M  | office supplies |  $600.26  |
|  Copy Systems  | copier |  $56.81  |
|  Globe Life  | life Insurance |  $125.52  |
|  McFarland Clinic  |  |  $43.00  |
|  US Cellular  |  |  $196.55  |
|  US Cellular  |  |  $30.29  |
|  | **Total Policy & Admin.** |  $4,812.12  |
| **ROAD USE** |  |  |
| Wages | Payroll |  $1,614.94  |
|  Business Card- N  | Vehicle Manit |  $145.16  |
|  Central Service & Supply  | snowplow chains |  $883.75  |
|  Hawkeye Truck Equipment  |  |  $2,397.42  |
|  Sprayer Specialties  |  |  $8,900.00  |
|  US Cellular  |  |  $12.38  |
|  | **Total Road Use** |  $13,953.65  |
| **Capital**  |  |  |
|  Hill Backhoe & Tiling  | intake at E Poplar & Park |  $2,941.78  |
|  Hill Backhoe & Tiling  | concrete intake at maple & N park |  $3,500.44  |
|  Veenstra & Kimm  |  |  $647.00  |
|  | **Total Capital** |  $7,089.22  |
| **WATER** |  |  |
| Ag Source | Testing |  $34.25  |
|  Business Card- N  |  |  $467.04  |
|  Business Card-M  | water bill posting |  $86.29  |
|  Ferguson Waterworks  | water meters |  $885.00  |
|  Globe Life  |  |  $44.42  |
|  Jetco  |  |  $331.13  |
|  Omnisite  |  |  $580.00  |
|  US Cellular  |  |  $12.38  |
| Wages | Payroll |  $2,279.45  |
|  | **TOTAL WATER** |  $4,719.96  |
| **SEWER** |  |  |
| Ag Source | Testing |  $321.75  |
|  Business Card- N  |  |  $219.64  |
|  Business Card-M  | water bill posting |  $86.29  |
|  Ferguson Waterworks  | water meters |  $885.00  |
|  Globe Life  |  |  $44.42  |
|  US Cellular  |  |  $12.38  |
| Wages | Payroll |  $3,380.94  |
|  | **TOTAL SEWER** |  $4,950.42  |
|  | **GRAND TOTAL** | **$42,805.93**  |
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| **Revenue** |  |  |
| Water, Sewer, Garbage |  |  $53,412.27  |
| Library |  |  $359.87  |
| Fire |  |  $3,970.51  |
| Gen Income |  | $ 43,276.22  |
| Total Income |  |  **$101,018.7**  |

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Kurtis Bower, Mayor Mellisa Mattingly, City Clerk