**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, January 17, 2024**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, January 17, 2024. The meeting was held at 6:00 pm at Roland City Hall with Mayor Kurtis Bower presiding.

Council Members Present: Curtis Kentner, Amy Knoll, Riley Larson, Aaron Burres, Jonathan Kepley. Staff Present: City Clerk Mellisa Mattinlgy, Deputy City Clerk Krystal Weringa, and Public Works Assistant Director Dalton Johnston. There were also 7 visitors from the public.

Mayor Bower led in the Pledge of Allegiance

Motion to approve consent agenda items, agenda for January 17, 2024; the minutes of the January 3, 2024, regular meeting, the minutes of the January 10, 2024, budget workshop, and the claims for January 3, 2024, to January 17, 2024, in the amount of $141,148.74. (Knoll/Burres). MCU (5).

Open Forum: The owners of Arbor Monkeys came to inform the Council that they had purchased the buildings across the street and want to know about what they can and cannot do in these buildings according to City Ordinances. Mayor Bower gave them the city’s building inspectors number to call and talk to about this stuff. Mellisa Kepley thanked public works employees for their hard work on snow removal.

Motion to open the public hearing on the Budget Amendment #1 at 6:14. (Burres/Larson) (Roll Call: Aye- Kepley, Knoll, Kentner, Burres, Larson; Nay-none) MCU (5). The council asked what this Amendment was for Clerk Mattingly explained why the city needs to do the Budget Amendment. No other questions were asked. Motion to close the public hearing on the Budget Amendment #1 at 6:16. (Knoll/Burres) (Roll Call: Aye- Larson, Burres, Kentner, Knoll, Kepley; Nay-none) MCU (5).

Motion to approve Resolution 24-02 Budget Amendment # 1 for FY 2023/2024. (Burres/ Kentner). (Roll Call: Aye- Burres, Kepley, Larson, Knoll, Kentner; Nay-none; Absent-none; Abstained-none) Motion passed.

Motion to approve Resolution 24-3 to authorize the 1st transfer of funds for the fiscal year 2023/2024 budget. (Burres/Knoll) (Roll Call; Aye-Kentner, Kepley, Larson, Knoll, Burres; Nay-none; Absent-none; Abstained-none) Motion passed.

There was a discussion on a question brought to Mayor Bower on if the City would donate a pool party for a silent auction they were having at the school. Mayor Bower explained to Council why the city was not allowed to do this.

Motion to postpone Resolution 24-4 approving the law enforcement service contract with Story County Sheriff Department for FY 2024/2025. (Larson/Knoll) MCU (5)

Motion to approve tax abatement application for 320 Industrial Dr. (Knoll/ Larson) MCU (5)

Motion to approve Resolution 24-5 to combine the city clerks’ petty cash with the utility billing/deputy city clerks’ petty cash and policies on use thereof. (Burres/Knoll) (Roll Call: Aye-Knoll, Burres, Larson, Kentner, Kepley; Nay-none; Absent-none; Abstained-none) Motion passed.

Motion to approve Resolution 24-6 to appoint a new city attorney and approve the contract for legal services. (Burres/Kentner) (Roll Call: Aye- Kepley, Kentner, Larson, Burres, Knoll; Nay-none; Absent-none; Abstained-none) Motion passed.

Department reports were given. No action was taken.

Mayor Bower reminded Council of the budget workshop with the fire department next Wednesday January 24, 2024, at 6:00 pm and that the library would be Wednesday January 31, 2024, at 6:00 pm.

Motion to Adjourn the Meeting at 6:36 pm. (Burres/Larson) MCU (5). The next regular scheduled meeting will be Wednesday February 7, 2024, at 6:00 pm at Roland City Hall.

|  |  |  |
| --- | --- | --- |
|  | **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **17-Jan-24** |  |
| **Law Enforcement** |  |  |
| Story County Treasurer | Sheriff Protection | $22,745.40 |
|  | **Total Law Enforcement** | $22,745.40 |
| **Fire** |  |  |
| Municipal Emergency | Custom Hannay | $1,534.39 |
| Alliant Energy | Electric | $200.85 |
|  | **Total Fire** | $1,735.24 |
| **EMS** |  |  |
| Active 911 | Alerting Subscription | $315.00 |
| Bound Tree | Supplies for RRT | $241.54 |
| Menards | Valves | $32.94 |
|  | **Total EMS** | $589.48 |
| **Garbage** |  |  |
| Stone Sanitation | Trash removal bill | $7,008.10 |
|  | **Total Garbage** | $7,008.10 |
| **Street Lighting** |  |  |
| Alliant Energy | Electric | $2,176.44 |
|  | **Total Street Lighting** | $2,176.44 |
| **Library** |  |  |
| Alliant Energy | Electric | $418.28 |
| EFTPS | Fed, Med, SS | $583.76 |
| Madison National Life | Life Insurance | $45.76 |
| Wages | Payroll | $2,278.53 |
|  | **Total Library** | $3,326.33 |
| **Museum** |  |  |
| Alliant Energy | Electric | $35.82 |
|  | **Total Museum** | $35.82 |
| **Park** |  |  |
| Alliant Energy | Electric | $480.26 |
| Central Iowa Distributing | Cleaning supplies | $290.00 |
| EFTPS | Fed, Med, SS | $135.90 |
| O'Connor | repair to heater at shelter house | $876.10 |
| Wages | Payroll | $423.94 |
| Wex Bank | Fuel | $194.28 |
|  | **Total Park** | $2,400.48 |
| **Cemetery** |  |  |
| Alliant Energy | Electric | $22.44 |
|  | **Total Cemetery** | $22.44 |
| **Pool** |  |  |
| Alliant Energy | Electric | $153.94 |
|  | **Total Pool** | $153.94 |
| **Policy & Administration** |  |  |
| Alliant Energy | Electric | $607.64 |
| Atech Group | Domain Services | $171.00 |
| EFTPS | Fed, Med, SS | $1,322.92 |
| Gatehouse Media | Publishing | $337.20 |
| Isolved Benefit Services | HRA Claims | $1,736.00 |
| Madison National Life | Life Insurance | $86.27 |
| Orkin | Pest Control | $60.00 |
| Menards | Supplies | $90.00 |
| Wages | Payroll | $2,871.81 |
| Wellmark | Health Insurance | $696.11 |
|  | **Total Policy & Admin.** | $7,978.95 |
| **ROAD USE** |  |  |
| Alliant Energy | Electric | $446.14 |
| EFTPS | Fed, Med, SS | $402.76 |
| IAMU | Training | $226.00 |
| Independent Salt Company | Salt for roads | $1,851.46 |
| Isolved Benefit Services | HRA Claims | $405.00 |
| Madison National Life | Life Insurance | $130.78 |
| Napa Auto Parts |  | $171.44 |
| Wages | Payroll | $1,272.96 |
| Wellmark | Health Insurance | $980.64 |
| Wex Bank | Fuel | $325.12 |
|  | **Total Road Use** | $6,212.30 |
| **Capital** |  |  |
| Story City Building Prod | New City Hall | $44.85 |
|  | **Total Capital** | $44.85 |
| **Economic Development** |  |  |
| Alliant Energy | Electric | $418.71 |
|  | **Total EcDev** | $418.71 |
| **AARP Funds** |  |  |
|  |  |  |
| Hill Backhoe & Tiling | Storm sewer work | $60,378.99 |
| CIT Sewer Solutions | E Maple St | $1,250.00 |
|  | **Total AARP** | $61,628.99 |
| **WATER** |  |  |
| Alliant Energy | Electric | $2,460.60 |
| Ag Source | water testing | $14.50 |
| EFTPS | Fed, Med, SS | $1,299.09 |
| Ferguson | water meters | $936.90 |
| Forte | ACH Fees | $32.80 |
| IAMU | Training | $226.00 |
| Wages | Payroll | $3,653.13 |
| Wellmark | Health Insurance | $3,198.38 |
|  | **TOTAL WATER** | $11,821.40 |
| **SEWER** |  |  |
| Ag Source | Wastewater testing | $214.50 |
| Alliant Energy | Electric | $2,919.07 |
| EFTPS | Fed, Med, SS | $1,298.99 |
| Ferguson | water meters | $937.05 |
| Forte | ACH Fees | $32.80 |
| HM Cragg | Generator Maint | $370.00 |
| IAMU | Training | $226.00 |
| Wages | Payroll | $3,653.08 |
| Wellmark | Health Insurance | $3,198.38 |
|  | **TOTAL SEWER** | $12,849.87 |
|  | **GRAND TOTAL** | **$141,148.74** |
|  |  |  |
| **Revenue** |  |  |
| Water, Sewer, Garbage |  | $17,893.45 |
| Library |  | $325.00 |
| Debt Service |  | $365.55 |
| Gen Income |  | $1,820.70 |
| Total Income |  | **$20,404.70** |
|  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kurtis Bower, Mayor Mellisa Mattingly, City Clerk