**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, November 15, 2023**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, November 15, 2023.  The meeting was held at 6:01 pm at Roland City Hall with Mayor Andy Webb presiding. Council members present at roll call: Amy Knoll, Riley Larson, and Russ Neely.  Absent: Curtis Kentner and Chance McDonald. Staff present were Clerk Jodi Meredith, Public Works Director Nathan Hovick, Public Works Assistant Director Dalton Johnston and 7 visitors from the public.

It was moved by Neely and seconded by Knoll to approve the consent agenda which included Agenda, Minutes from the November 1, 2023 Council Meeting, and Claims for November 15, 2023 in the amount of $124,752.03. All in favor, motion carried.

**Public Inpu**t: none.

Department Head’s Reports were as follows:

**Public Works Director:** V&K will have a proposal and quick presentation at the next meeting to start the process of a new water plant. The first meeting with the DNR for the 2D BLE floodplain mapping will be 12/1. Roland has been requested to join a water quality group coordinated through Prairie Rivers of Iowa, there is a meeting on 11/30 where more information will be obtained to see if Roland wants to join.

**City Clerk**: Melissa is doing well.

Jay Dalrymple with Blue Line Solutions presented the findings from their traffic survey. Over a five day study, 7.18% of vehicles on E. Maple St. were going more than 11 mph over the speed limit with 24 going 21 mph plus over and 16.51 percent of vehicles on W. Maple were going more than 11 mph over the speed limit with 91 going 21 mph plus over. He noted that the percentage of speeders is greater in Roland than on Highway 65 going through Collins. Their proposal is to use a ticket generating speed trailer, public information campaigns, and signs to slow down traffic. Blue Line Solutions would get 40 percent of the fines and the City 60 percent. Their success rates in school zones is high, but for general speed they don’t have enough systems in operation to give a good summary. Consensus of the council is to keep moving forward and the council will discuss this idea with the Sheriff’s Office who has previously been in favor.

A motion was made by Knoll and seconded by Larson to approve the first reading of Ordinance 122: Ordinance Amending Chapter 65.02 Stop Sign and 65.05 School Stop. Aye: Larson, Neely, Knoll. Nay: none. Motion carried. The Post Office had asked Nathan to request to the council that the Post Office still be allowed to deliver mail on the affected block of S. Linn St. when buses are present. It doesn’t happen often, but the principal has told the mail carrier to wait when they have gotten there at the same time in the past. The council will wait until the next meeting to approve further readings of the ordinance to give the Post Office a chance to talk about their concerns.

A motion was made by Neely and seconded by Larson to approve Resolution 23-31 A Resolution Hiring an Utility Billing/Deputy City Clerk and Setting Wages. Aye: Neely, Knoll, Larson. Nay: none. Motion carried.

The council reviewed the formal complaints that had been turned in against the properties 201 Oak and 237 S. Green. The trailer on Oak has been moved and the council doesn’t believe a damaged fence can be enforced. There does not appear to be anything illegal at the Green St. property and the council doesn’t want to send any letters. Kurtis Bower wanted to note that the complainer on Oak St. has to trespass to see the backyard they complained about and that they rake their leaves into the street and burn them which is against code.

At 6:49 pm, a motion was made by Knoll and seconded by Neely to close the meeting to go into Closed Session: Chapter 21.5(1)(j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property or reduce the price the governmental body would receive for that property. All in favor, motion carried.

Regular session reopened at 7:02 pm.

**Mayor/Council Comments:** Mayor Webb shared that there will be a retirement reception for Clerk Meredith before the next council meeting, 12/6, at 5:00 pm.

Mayor Webb suggested only holding one meeting in December unless a second is necessary.

**Public Input:** none.

With no further business at this time, Larson moved for adjournment of the meeting at 7:04 pm seconded by Neely.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, December 6, 2023 at 6:00 pm at Roland City Hall.

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Andy Webb, Mayor Jodi Meredith, City Clerk

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|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **15-Nov-23** |  |
| **Fire** |  |  |
| Alliant Energy | Electric |  $ 90.40  |
| Interstate Battery | Batteries |  $ 387.80  |
| Menards | Supplies |  $ 130.47  |
| Municipal Emergency Service | Supplies |  $ 7,641.68  |
| Toyne | Service |  $ 595.00  |
| Wex Bank | Fuel |  $ 53.37  |
|  | **Total Fire** |  $ 8,898.72  |
| **EMS** |  |  |
| Pat Murphy | Supplies |  $ 221.21  |
|  | **Total EMS** |  $ 221.21  |
| **Garbage** |  |  |
| City of Ames | Agreement |  $ 7,150.50  |
| Stone Sanitation | Garbage |  $ 7,008.10  |
|  | **Total Garbage** |  $ 14,158.60  |
| **Street** |  |  |
| Menards | Supplies |  $ 33.37  |
| Stone Sanitation | Garbage |  $ 635.52  |
| Titan Machinery | Backhoe repair |  $ 991.00  |
|  | **Total Street** |  $ 1,659.89  |
| **Street Lighting** |  |  |
| Alliant Energy | Electric |  $ 2,140.42  |
|  | **Total Street Lighting** |  $ 2,140.42  |
| **Library** |  |  |
| Alliant Energy | Electric |  $ 266.20  |
| Blank Park Zoo | Programming |  $ 192.98  |
| EFTPS | Fed, Med, SS |  $ 568.52  |
| Laura Urbanek | Monster Mash Supplies |  $ 162.33  |
| Madison Life | Life Insurance |  $ 31.27  |
| Wages | Payroll |  $ 2,199.80  |
|  | **Total Library** |  $ 3,421.10  |
| **Museum** |  |  |
| Alliant Energy | Electric |  $ 38.15  |
|  | **Total Museum** |  $ 38.15  |
| **Park** |  |  |
| Alliant Energy | Electric |  $ 221.45  |
| Central Iowa Distributing | Soap |  $ 66.00  |
| Conley Trucking | Hauling/Sand |  $ 985.61  |
| EFTPS | Fed, Med, SS |  $ 61.82  |
| Portable Pro | Portable Toilets |  $ 180.00  |
| Wages | Payroll |  $ 180.76  |
|  | **Total Park** |  $ 1,695.64  |
| **Cemetery** |  |  |
| Alliant Energy | Electric |  $ 22.91  |
|  | **Total Cemetery** |  $ 22.91  |
| **Pool** |  |  |
| Alliant Energy | Electric |  $ 156.37  |
| NAPA | Winterizing |  $ 65.99  |
|  | **Total Pool** |  $ 222.36  |
| **Policy & Administration** |  |  |
| Alliant Energy | Electric |  $ 452.40  |
| Availa Bank | ACH Fee |  $ 15.00  |
| Availa Bank | Forte Fee |  $ 32.80  |
| Availa Bank | Forte Fee |  $ 21.56  |
| Central Iowa Financial | Insurance |  $ 5,145.00  |
| Civic Plus | Website |  $ 2,758.96  |
| EFTPS | Fed, Med, SS |  $ 565.00  |
| Gatehouse Media | Publishing |  $ 316.20  |
| Ja Max | Christmas Lighting |  $ 2,809.59  |
| Madison Life | Life Insurance |  $ 84.00  |
| Menards | Supplies |  $ 8.96  |
| Oxen Technology | software issue |  $ 108.75  |
| Wages | Payroll |  $ 1,564.61  |
| Wellmark BlueCross | Health insurance |  $ 1,853.67  |
|  | **Total Policy & Admin.** |  $ 15,736.50  |
| **ROAD USE** |  |  |
| Alliant Energy | Electric |  $ 146.69  |
| Wages | Payroll |  $ 1,292.07  |
| EFTPS | Fed, Med, SS |  $ 412.79  |
| Diamond Vogel | Paint |  $ 147.50  |
| Iowa DOT | Signs |  $ 585.39  |
| Madison Life | Life Insurance |  $ 144.14  |
| Menards | Supplies |  $ 99.99  |
| Titan Machinery | Repair |  $ 5,078.21  |
| Wex Bank | Fuel |  $ 535.17  |
| Wellmark Blue Cross |  |  $ 888.35  |
|  | **Total Road Use** |  $ 9,330.30  |
| **Capital**  |  |  |
| SimpleRay | Solar |  $ 7,000.00  |
| Story City Building | Door Seal |  $ 65.97  |
|  | **Total Capital** |  $ 7,065.97  |
| **Economic Development** |  |  |
| Alliant Energy | Electric |  $ 168.74  |
| Sam's Club | supplies |  $ 44.24  |
|  | **Total EcDev** |  $ 212.98  |
| **WATER** |  |  |
| Alliant Energy | Electric |  $ 1,563.09  |
| Availa Bank | ACH Fee |  $ 15.00  |
| Availa Bank | Bill Postage |  $ 89.91  |
| Availa Bank | Forte Fee |  $ 32.81  |
| Availa Bank | Forte Fee |  $ 21.57  |
| EFTPS | Fed, Med, SS |  $ 743.12  |
| gWorks | Software |  $ 159.00  |
| Menards | Supplies |  $ 182.10  |
| Municipal Supply | Supplies |  $ 4,567.67  |
| Secretary of State  | Notarizing |  $ 15.00  |
| Wages | Payroll |  $ 2,211.83  |
| Wellmark BlueCross | Health Insurance |  $ 888.35  |
| Wex Bank | Fuel |  $ 65.35  |
|  | **TOTAL WATER** |  $ 10,554.80  |
| **SEWER** |  |  |
| AG Source | Testing |  $ 121.75  |
| Alliant Energy | Electric |  $ 3,065.94  |
| Availa Bank  | ACH Fee |  $ 15.00  |
| Availa Bank  | Bill Postage |  $ 89.90  |
| Availa Bank  | Forte Fee |  $ 32.81  |
| Availa Bank  | Forte Fee |  $ 21.57  |
| EFTPS | Fed, Med, SS |  $ 743.06  |
| gWorks | Software |  $ 159.00  |
| Iowa Financial Authority | CO819R-WRR - PMT |  $ 3,890.00  |
| Iowa Financial Authority | CO958R - PMT |  $ 33,890.00  |
| Iowa Financial Authority | CO724R PMT |  $ 4,110.00  |
| Menards | Supplies |  $ 52.94  |
| Secretary of State | Notarizing |  $ 15.00  |
| Wages | Payroll |  $ 2,211.81  |
| Wellmark Blue Cross | Health Insurance |  $ 888.35  |
| Wex Bank | Fuel |  $ 65.35  |
|  | **TOTAL SEWER** |  $ 49,372.48  |
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|  | **GRAND TOTAL** |  **$ 124,752.03**  |
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| **Revenue** |  |  |
| Water, Sewer, Garbage |  |  $ 24,171.17  |
| Lost |  |  $ 18,689.25  |
| Property Taxes |  |  $ 55,934.09  |
| Gen Income |  |  $ 2,899.57  |
| Total Income |  |  **$ 101,694.08**  |