**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, February 2, 2022**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, February 2, 2022.  The meeting was held at 6:00 pm at the Roland Community Center with Mayor Andy Webb presiding. Council members present at roll call: Amy Knoll, Riley Larson, Chance McDonald, Russ Neely, and Kailah Schmitz.  Absent: none. Staff present were City Clerk Jodi Meredith, Public Works Director Nathan Hovick, Assistant Public Works Director Dalton Johnston, 10 visitors from the public.

It was moved by Schmitz and seconded by Neely to approve the consent agenda which included Agenda, Minutes from the January 19, 2022 Council Meeting, Claims for February 2, 2022 in the amount of $36,794.07, and Liquor License Class E Renewal LE0003049 Casey’s Marketing.  All in favor, motion carried.

**Public Inpu**t: none.

Department Head’s Reports were as follows:

**Public Works Director:** Roland has been awarded the Story County ARPA Grant of $130,000 for water main looping and $870,000 for storm sewer upgrades. They are planning to negotiate contracts in April.

**City Clerk**: A Utility Billing Clerk has been hired to start on February 14. Final steps for closing out FEMA are being completed. The budget is being worked on. Harlan Hall asked to be removed from the agenda this morning, but he is here so it can be unscratched from the agenda as it is unknown if he would still like to speak. Mayor Webb said that since he is on the agenda he can bring up what he wants at that time.

Iowa State University Community and Regional Planning students presented an overview of what they are doing to update Roland’s Comprehensive Plan. They met with the mayor and staff last week to ask questions. They asked the council questions to get a feel for the community and will base their plan off of that. A list of representatives for the community committee will be sent to them.

A motion was made by Schmitz and seconded by Knoll to approve the first reading of Ordinance No. #118: An Ordinance Amending The City Code Of The City Of Roland, Iowa, By Adding A Provision Pertaining To Expenses Incurred By Residents Without Approval. Aye: McDonald, Schmitz, Larson, Knoll, Neely. Nay: none. Motion carried.

A motion was made by McDonald and seconded by Schmitz to waive the second and third readings of Ordinance No. #118: An Ordinance Amending The City Code Of The City Of Roland, Iowa, By Adding A Provision Pertaining To Expenses Incurred By Residents Without Approval. All in favor, motion carried.

A motion was made by Schmitz and seconded by Larson to approve the final reading of Ordinance No. #118: An Ordinance Amending The City Code Of The City Of Roland, Iowa, By Adding A Provision Pertaining To Expenses Incurred By Residents Without Approval. Aye: Larson, Neely, Knoll, McDonald, Schmitz. Nay: none. Motion carried.

Scott Prohaska from 1 Source Solar presented about how a Power Purchase Agreement could look like for using solar to power the wastewater system. This would make it so energy costs would be fixed, no upfront cost, and would be able to budget to pay for it. The other option would be to pay for it upfront and see all of the financial benefit of solar from day one. Other solar projects in Roland could also be looked at.

Harlan Hall left the meeting, so this line item was scratched from the agenda.

A motion was made by Neely and seconded by Knoll to approve the Sheriff Contract. All in favor, motion carried.

A motion was made by Knoll and seconded by Neely to approve Resolution 21-04: Resolution Hiring A Utility Billing Clerk/Receptionist And Setting Wage. Aye: Neely, McDonald, Schmitz, Larson, Knoll. Nay: none. Motion carried.

The budget was reviewed. CM Schmitz left the meeting at 7:49 pm. There is currently a deficit of around $276,000. The street department is able to cut some expenses in the storm sewer line because of the ARPA grant, not put money in savings for maintenance shed replacement, and various other small amounts throughout the budget to save around $100,000. Jodi will change some of these numbers and send out the updated budget to the council. Mayor Webb directed the council to come to the next meeting with their recommendations of where to make cuts in the budget.

**Mayor/Council Comments:** Mayor Webb asked the council to send their recommendations for the comprehensive plan committee to Jodi so it can be sent to Iowa State.

CM Larson has been thinking about the condition of the community center and city hall and thinks that city hall needs to be moved into the library as a temporary location. Because of how quickly the old bank building collapsed, he believes this move should occur in the near future.

There was a general discussion about the direction that the council would like to see Roland move in regards to businesses and Main St.

**Public Input:** none.

With no further business at this time, Neely moved for adjournment of the meeting at 8:45 pm seconded by Larson.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, February 16, 2022 at 6:00 pm at the Roland Community Center.

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Andy Webb, Mayor Jodi Meredith, City Clerk

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| --- | --- | --- |
|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **02-Feb-22** |  |
| **Garbage** |  |  |
| Stone Sanitation | Garbage |  $ 7,196.25  |
|  | **Total Garbage** |  $ 7,196.25  |
| **Street** |  |  |
| Menards | Supplies |  $ 37.47  |
|  | **Total Street** |  $ 37.47  |
| **Library** |  |  |
| Baker5 & Taylor | Reading |  $ 214.40  |
| Business Card | DVD, supplies |  $ 217.94  |
| EFTPS | Fed, Med, SS |  $ 709.14  |
| IPERS | Retirement |  $ 694.66  |
| Treasurer, State of Iowa | Iowa Withholding |  $ 148.00  |
| Wages | Payroll  |  $ 2,370.65  |
| Windstream | Telephone |  $ 63.59  |
|  | **Total Library** |  $ 4,418.38  |
| **Park** |  |  |
| Lowe's | Hammer |  $ 31.34  |
| Menards | Supplies |  $ 417.69  |
| O'Conner Heating | gas line |  $ 205.00  |
|  | **Total Park** |  $ 654.03  |
| **Policy & Administration** |  |  |
| Business Card | Owl- microphone/camera |  $ 1,068.93  |
| Business Card - N | Christmas Lighting |  $ 877.02  |
| EFTPS | Fed, Med, SS |  $ 425.11  |
| IPERS | Retirement |  $ 470.90  |
| McFarland Clinic | DOT Testing |  $ 42.00  |
| Treasurer, State of Iowa | Iowa Withholding |  $ 121.00  |
| Veenstra & Kimm | Building Permit |  $ 240.00  |
| Wages | Payroll  |  $ 1,077.85  |
| Windstream | Telephone |  $ 186.87  |
|  | **Total Policy & Admin.** |  $ 4,509.68  |
| **ROAD USE** |  |  |
| EFTPS | Fed, Med, SS |  $ 597.98  |
| IAMU | Training |  $ 192.05  |
| IPERS | Retirement |  $ 740.12  |
| Roland Service Center | Oil Change |  $ 56.32  |
| Treasurer, State of Iowa | Iowa Withholding |  $ 185.30  |
| US Cellular | Cell Phone |  $ 50.02  |
| Wages | Payroll  |  $ 1,886.86  |
| Windstream | Telephone |  $ 52.02  |
|  | **Total Road Use** |  $ 3,760.67  |
| **WATER** |  |  |
| AG Source | Testing |  $ 254.00  |
| Central Pump & Motor | Blower Repair |  $ 555.50  |
| EFTPS | Fed, Med, SS |  $ 791.13  |
| Ferguson | Annual Due / Battery |  $ 1,536.43  |
| gWorks | Frontdesk 50 |  $ 150.00  |
| IAMU | Training192.06 |  $ 192.06  |
| Iowa One Call | Locates |  $ 17.10  |
| IPERS | Retirement |  $ 943.97  |
| John Deere | Hose |  $ 47.97  |
| Treasurer, State of Iowa | Iowa Withholding |  $ 240.35  |
| Treasurer, State of Iowa | WET Tax |  $ 1,064.81  |
| US Cellular | Cell Phone |  $ 50.03  |
| Wages | Payroll  |  $ 2,312.62  |
| Windstream | Telephone |  $ 37.41  |
|  | **TOTAL WATER** |  $ 8,193.38  |
| **SEWER** |  |  |
| AG Source | Testing |  $ 315.00  |
| Contractor Solution | Air Monitor |  $ 797.15  |
| EFTPS | Fed, Med, SS |  $ 791.10  |
| Ferguson | Annual / Battery |  $ 1,536.42  |
| gWorks | Frontdesk |  $ 150.00  |
| Hall Backhoe | Jetting |  $ 350.00  |
| IAMU | Training |  $ 192.06  |
| Iowa One Call | Locates |  $ 17.10  |
| IPERS | Retirement |  $ 943.95  |
| Menards | Supplies |  $ 29.96  |
| Treasurer, State of Iowa | Iowa Withholding |  $ 240.35  |
| Treasurer, State of Iowa | Sales Tax |  $ 298.49  |
| US Cellular | Cell Phone |  $ 50.02  |
| Wages | Payroll  |  $ 2,312.61  |
|  | **TOTAL SEWER** |  $ 8,024.21  |
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|  | **GRAND TOTAL** |  **$ 36,794.07**  |
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| **Revenue** |  |  |
| Water, Sewer, Garbage |  |  $ 25,521.66  |
| Gen Income |  |  $ 9,715.12  |
| Total Income |  |  **$ 35,236.78**  |