**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, November 1, 2023**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, November 1, 2023.  The meeting was held at 6:00 pm at Roland City Hall with Mayor Andy Webb presiding. Council members present at roll call: Curtis Kentner, Chance McDonald, and Russ Neely.  Absent: Amy Knoll and Riley Larson. Staff present were City Clerk Jodi Meredith, Public Works Director Nathan Hovick, Public Works Assistant Director Dalton Johnston and 6 visitors from the public.

It was moved by Neely and seconded by McDonald to approve the consent agenda which included Agenda, Minutes from the October 18, 2023 Council Meeting, and Claims for November 1, 2023 in the amount of $44,701.98. All in favor, motion carried.

**Public Inpu**t: none.

Department Head’s Reports were as follows:

**Public Works Director:** Roland will be participating in the 2D BLE floodplain mapping program through the DNR, it will be required in the future for developments and will make Roland eligible for grants that it currently isn’t. This is paid for through a DNR grant. Kurtis Bower has been discussing with council members moving forward with a new water plant. The DNR was contacted and they have no upcoming permit requirements that the current plant doesn’t meet, however they always encourage updating. The current plant produces quality water that meets all permitted DNR and EPS limits, however it is 90 years old and the building is deteriorating. Consensus of the council is to have the engineer start looking into options and what will be required.

**City Clerk**: Interviews were completed yesterday, there is no recommendation at this time. Jodi’s last day will be December 29, 2023.

A motion was made by McDonald and seconded by Kentner to approve the Wellmark Renewal with the same plan as the current one. All in favor, motion carried.

Middle School Principal, Shannon Cline, asked about options for limiting traffic on S. Linn St. during bus drop off times. Consensus of the council is to add stop signs on S. Linn St. at E. Elm St., add stop signs on S. Main St. at E. Locust St., make the temporary roll out stop sign at E. Elm St. and S. Main St. permanent, and add signs each direction on S. Linn St. stating that there is no thru traffic when busses are loading and unloading. An ordinance change for the stop signs will be on the next agenda.

Blue Line Solutions will be at the next meeting.

A motion was made by Kentner and seconded by Knoll to approve Resolution 23-29 A Resolution Approving and Awarding of Contract for the Wastewater Solar Project. Aye: McDonald, Kentner, Neely, Knoll. Nay: none. Motion carried.

A motion was made by Neely and seconded by Kentner to approve Resolution 23-30 A Resolution Calling for a Public Hearing for Amending the Budget for FY23/24. Aye: Knoll, Neely, McDonald, Kentner. Nay: none. Motion carried.

**Mayor/Council Comments:** CM Neely asked to have a reminder posted for people walking in the dark to wear light colored or reflective clothing to be seen easier.

**Public Input:** none.

With no further business at this time, Neely moved for adjournment of the meeting at 6:36 pm seconded by McDonald.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, November 15, 2023 at 6:00 pm at Roland City Hall.

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Andy Webb, Mayor Jodi Meredith, City Clerk

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|  | **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **01-Nov-23** |  |
| **Fire** |  |  |
| Business Card | Wire, Towels | $ 117.53 |
| Dalco | Sanitizer | $ 126.83 |
|  | **Total Fire** | $ 244.36 |
| **Street** |  |  |
| Business Card - N | Supplies | $ 173.75 |
| Productivity Plus Account | Backhoe repair | $ 371.79 |
|  | **Total Street** | $ 545.54 |
| **Library** |  |  |
| Business Card-L | Programming, DVD | $ 451.43 |
| EFTPS | Fed, Med, SS | $ 773.72 |
| Iowa Workforce | Hughes unemployment | $ 32.93 |
| IPERS | Retirement | $ 794.10 |
| Treasurer, State of Iowa | IA Withholding | $ 154.68 |
| Wages | Payroll | $ 2,483.51 |
| Windstream | Telephone | $ 64.65 |
|  | **Total Library** | $ 4,755.02 |
| **Park** |  |  |
| Angela McGuigan | Cancelled Shelter Rental | $ 100.00 |
| Business Card - N | Supplies | $ 518.00 |
| EFTPS | Fed, Med, SS | $ 76.92 |
| IPERS | Retirement | $ 147.82 |
| John Deere Financial | Supplies | $ 47.96 |
| Kristen Whaley | Refund Shelter Rental | $ 100.00 |
| Portable Pro | Toilets | $ 180.00 |
| Treasurer, State of Iowa | IA Withholding | $ 25.35 |
| Wages | Payroll | $ 225.04 |
|  | **Total Park** | $ 1,421.09 |
| **Pool** |  |  |
| US Cellular | Telephone | $ 44.11 |
|  | **Total Pool** | $ 44.11 |
| **Policy & Administration** |  |  |
| Copy System | copier | $ 65.19 |
| EFTPS | Fed, Med, SS | $ 568.62 |
| Gatehouse Media | Publishing | $ 392.18 |
| Hubber Supply | x-mas light supplies | $ 44.18 |
| IPERS | Retirement | $ 705.38 |
| Story County Animal | Animal Control | $ 192.50 |
| Treasurer, State of Iowa | IA Withholding | $ 159.34 |
| US Cellular | Telephone | $ 44.11 |
| Veenstra & Kimm | Building permits | $ 190.50 |
| Wages | Payroll | $ 1,679.94 |
| Windstream | Telephone | $ 192.37 |
|  | **Total Policy & Admin.** | $ 4,234.31 |
| **ROAD USE** |  |  |
| Business Card - N | Supplies | $ 35.66 |
| EFTPS | Fed, Med, SS | $ 481.49 |
| IPERS | Retirement | $ 542.62 |
| John Deere Financial | Supplies | $ 89.97 |
| Key Cooperative | Heater Installed | $ 4,496.28 |
| Team Lab | Shipping | $ 27.50 |
| Treasurer, State of Iowa | IA Withholding | $ 117.48 |
| US Cellular | Telephone | $ 44.10 |
| Wages | Payroll | $ 1,490.52 |
|  | **Total Road Use** | $ 7,325.62 |
| **Capital** |  |  |
| Hill Backhoe | Manhole | $ 8,648.06 |
|  | **Total Capital** | $ 8,648.06 |
| **Economic Development** |  |  |
| Harms, Dawn/Kevin | Deposit Refund | $ 100.00 |
| Howe, Kayla/Dakota | Deposit Refund | $ 100.00 |
| McKim | Deposit Refund | $ 100.00 |
|  | **Total EcDev** | $ 300.00 |
| **AARP Funds** |  |  |
| Martin Marietta | Backfill Material | $ 479.06 |
|  | **Total AARP** | $ 479.06 |
| **WATER** |  |  |
| Ag Source | Testing | $ 18.75 |
| Business Card - N | Supplies | $ 35.67 |
| EFTPS | Fed, Med, SS | $ 824.47 |
| Iowa One Call | Locates | $ 49.95 |
| Iowa Rural Water | Annual Dues | $ 355.00 |
| IPERS | Retirement | $ 1,013.01 |
| Treasurer, State of Iowa | IA Withholding | $ 218.26 |
| Treasurer, State of Iowa | Wet Tax | $ 1,199.42 |
| US Cellular | Telephone | $ 44.11 |
| USA Blue Book | Supplies | $ 65.75 |
| Wages | Payroll | $ 2,447.41 |
|  | **TOTAL WATER** | $ 6,271.80 |
| **SEWER** |  |  |
| Ag Source | Testing | $ 107.25 |
| Business Card - N | Supplies | $ 35.66 |
| EFTPS | Fed, Med, SS | $ 824.44 |
| Hill Backhoe | Manhole cleanout | $ 4,859.38 |
| Iowa One Call | Locates | $ 49.95 |
| IPERS | Retirement | $ 1,012.87 |
| John Deere Financial | Supplies | $ 550.97 |
| Treasurer, State of Iowa | IA Withholding | $ 218.26 |
| Treasurer, State of Iowa | Sales Tax | $ 282.74 |
| US Cellular | Telephone | $ 44.11 |
| Wages | Payroll | $ 2,447.38 |
|  | **TOTAL SEWER** | $ 10,433.01 |
|  | **GRAND TOTAL** | **$ 44,701.98** |
| **Revenue** |  |  |
| Water, Sewer, Garbage |  | $ 53,198.34 |
| Gen Income |  | $ 20,853.76 |
| Total Income |  | **$ 74,052.10** |