**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, August 2, 2023**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, August 2, 2023.  The meeting was held at 6:00 pm at Roland City Hall with Mayor Andy Webb presiding. Council members present at roll call: Riley Larson, Amy Knoll, Russ Neely.  Absent: Chance McDonald. Staff present were City Clerk Jodi Meredith, Deputy Clerk Mellisa Mattingly, Public Works Director Nathan Hovick, Public Works Assistant Director Dalton Johnston and 3 visitors from the public.

It was moved by Neely and seconded by Knoll to approve the consent agenda which included Agenda, Minutes from the July 5, 2023, Council Meeting, and Claims for August 2, 2023 in the amount of $67,745.79.  All in favor, motion carried.

**Public Inpu**t: none.

Department Head’s Reports were as follows:

**Public Works Director:** Larry Hansen of 118 S. Logan had asked if the easement behind his and his neighbors’ properties could be deeded over to the abutting property owners. He stated that there are no utilities in the easement and that the trees and shed that are on the easement could be a future burden to the City. Consensus of the council is to not have staff look further into this and leave the easement as-is in case it is ever needed in the future.

**City Clerk**: History on the move will be at the farmers’ market tomorrow. Council had a discussion about how the farmers’ market social media presence is making it more successful. City Hall has moved to 120 N. Main Street and the phone number is now 515-215-2861.

A motion was made by Neely and seconded by Larson to appoint Curtis Kentner to fill the vacant city council position. Kentner swore the oath of office and joined the meeting as a council member.

A motion was made by Knoll and seconded by Neely to approve Resolution 23-19: Resolution Authorizing Fund Transfer. Aye: Knoll, Neely, Larson, Kentner. Nay: none. Motion carried.

The City’s debt report was presented.

A motion was made by Knoll and seconded by Larson to approve Resolution 23-20: Resolution to Increase the Wage of the Assistant City Clerk. Aye: Larson, Neely, Kentner, Knoll. Nay: none. Motion carried.

**Mayor/Council Comments:** CM Larson asked about the weeds on the lagoon cover. They need to be pulled, but do not affect treatment. He asked about weeds in town. Main St. has been sprayed a couple of times; the council would like all of town sprayed. He asked about the old bank building. Mayor Webb shared that Atkinson is working on it one step at a time and has plans for a business in the front and condos in the back. He asked about the Kyle sign at the water plant. The parking spot has been marked for two years but can be painted over.

CM Neely asked about volunteer trees impeding visibility at Linn St. and Maple St. The trees in the right of way can be cleaned up by staff to help visibility but the property owners need to maintain their own properties, letters will be sent.

**Public Input:** none.

With no further business at this time, Neely moved for adjournment of the meeting at 6:21 pm seconded by Larson.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, August 16, 2023 at 6:00 pm at Roland City Hall.

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Andy Webb, Mayor Jodi Meredith, City Clerk

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| --- | --- | --- |
|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **02-Aug-23** |  |
| **Fire** |  |  |
| Alex Air Apparatus | 3 Roof Hooks |  $ 200.57  |
| Menard | supplies |  $ 92.69  |
| Municipal Emergency Service | hose |  $ 960.06  |
| Pat Murphy | Amazon |  $ 192.59  |
|  | **Total Fire** |  $ 1,445.91  |
| **Library** |  |  |
| Baker & Taylor |  |  $ 66.69  |
| Blank Park Zoo | Annual Membership fee |  $ 250.00  |
| Business Card-L |  |  $ 500.32  |
| Copy System | copier |  $ 33.26  |
| EFTPS | Fed, Med, SS |  $ 760.75  |
| Iowa Workforce | Unemployment Ema Hughes |  $ 32.92  |
| IPERS | Retirement |  $ 797.76  |
| OverDrive | Consortium Fee |  $ 586.02  |
| Treasurer, State of Iowa | IA Withholding |  $ 154.68  |
| Wages | Payroll |  $ 2,392.29  |
| Windstream | Telephone |  $ 64.06  |
|  | **Total Library** |  $ 5,638.75  |
| **Park** |  |  |
| Availa Bank |  |  $ 4.14  |
| Bo's outdoor |  |  $ 540.00  |
| Business Card |  |  $ 153.23  |
| Central Iowa Distributing | paper towels |  $ 152.00  |
| EFTPS | Fed, Med, SS |  $ 181.57  |
| IPERS | Retirement |  $ 219.48  |
| John Deere Financial  |  |  $ 269.72  |
| Portable Pro | Toilets |  $ 180.00  |
| Treasurer, State of Iowa | IA Withholding |  $ 47.83  |
| Wages | Payroll |  $ 503.77  |
|  | **Total Park** |  $ 2,251.74  |
| **Pool** |  |  |
| Acco | Chlorinating Solution |  $ 2,126.20  |
| Business Card |  |  $ 126.73  |
| Business Card |  |  $ 733.81  |
| Business Card-N |  |  $ 317.43  |
| EFTPS | Fed, Med, SS |  $ 1,320.78  |
| Menards | supplies |  $ 89.90  |
| Wages | Payroll |  $ 7,972.50  |
|  | **Total Pool** |  $ 12,687.35  |
| **Policy & Administration** |  |  |
| Availa Bank | stop payment |  $ 50.00  |
| Availa Bank | Survey Monkey |  $ 496.08  |
| Copy System | copier |  $ 33.26  |
| EFTPS | Fed, Med, SS |  $ 563.31  |
| Gatehouse Media | publishing |  $ 287.70  |
| IPERS | Retirement |  $ 699.08  |
| Treasurer, State of Iowa | IA Withholding |  $ 157.20  |
| Veenstra & Kimm | building permit fees |  $ 144.00  |
| Wages | Payroll |  $ 1,666.06  |
| Windstream  | telephone |  $ 188.31  |
|  | **Total Policy & Admin.** |  $ 4,285.00  |
| **ROAD USE** |  |  |
| Business Card-N |  |  $ 98.04  |
| Econo Signs | street signs |  $ 581.70  |
| EFTPS | Fed, Med, SS |  $ 478.72  |
| Hawkeye Trucking | blade |  $ 9,620.00  |
| IPERS | Retirement |  $ 540.97  |
| John Deere Financial |  |  $ 84.99  |
| John Deere Financial |  |  $ 296.74  |
| Martin Marietta |  |  $ 6,405.57  |
| Robb's Tree Service | remove 5 trees |  $ 3,800.00  |
| Treasurer, State of Iowa | IA Withholding |  $ 116.89  |
| US Cellular | cell phones |  $ 57.74  |
| Wages | Payroll |  $ 1,483.28  |
|  | **Total Road Use** |  $ 23,564.64  |
| **Capital**  |  |  |
| Business Card |  |  $ 1,169.98  |
| Business Card-N |  |  $ 105.11  |
| Lowe's | city hall |  $ 409.47  |
| Menards | supplies |  $ 2,168.54  |
|  | **Total Capital** |  $ 3,853.10  |
| **WATER** |  |  |
| Ag Source | testing |  $ 67.50  |
| Business Card-N |  |  $ 106.03  |
| EFTPS | Fed, Med, SS |  $ 920.71  |
| IDNR | Annual Permit 8570001 |  $ 210.00  |
| Iowa one call | locates |  $ 27.45  |
| IPERS | Retirement |  $ 1,077.84  |
| John Deere Financial |  |  $ 85.00  |
| John Deere Financial |  |  $ 296.72  |
| Lowe's  | paint |  $ 51.18  |
| Treasurer, State of Iowa | IA Withholding |  $ 238.46  |
| Treasurer, State of Iowa | Wet Tax |  $ 1,172.65  |
| US Cellular | cell phones |  $ 57.74  |
| USA Blue Book | supplies |  $ 227.04  |
| Wages | Payroll |  $ 2,703.98  |
|  | **TOTAL WATER** |  $ 7,242.30  |
| **SEWER** |  |  |
| Ag Source | testing |  $ 214.50  |
| Alliant Energy | Electric |  |
| Business Card-N |  |  $ 98.05  |
| EFTPS | Fed, Med, SS |  $ 920.66  |
| Iowa One Call | locates |  $ 27.45  |
| IPERS | Retirement |  $ 1,077.74  |
| John Deere Financial  |  |  $ 84.99  |
| John Deere Financial  |  |  $ 296.73  |
| Treasurer, State of Iowa | IA Withholding |  $ 238.45  |
| Treasurer, State of Iowa | Sales Tax |  $ 263.41  |
| US Cellular | cell phones |  $ 57.73  |
| USA Blue Book | supplies |  $ 793.32  |
| Wages | Payroll |  $ 2,703.97  |
|  | **TOTAL SEWER** |  $ 6,777.00  |
|  | **GRAND TOTAL** |  **$ 67,745.79**  |
|  |  |  |
| **Revenue** |  |  |
| Fire |  |  $ 3,566.00  |
| Gen Income |  |  $ 4,764.96  |
| Water, Sewer, Garbage |  |  $ 41,020.00  |
| Total Income |  |  **$ 49,350.96**  |