**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, April 5, 2023**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, April 5, 2023.  The meeting was held at 6:00 pm at the Roland Community Center with Mayor Andy Webb presiding. Council members present at roll call: Amy Knoll, Riley Larson, Chance McDonald, Russ Neely, and Kailah Schmitz.  Absent: none. Staff present were City Clerk Jodi Meredith, Public Works Assistant Director Dalton Johnston, Deputy Clerk Mellisa Mattingly, and 6 visitors from the public.

It was moved by Neely and seconded by Knoll to approve the consent agenda which included Agenda, Minutes from the March 15, 2023, Council Meeting, Claims for April 5, 2023, in the amount of $197,883.82.  All in favor, motion carried.

**Public Inpu**t: none

Department Head’s Reports were as follows:

**Public Works Assistant Director:** CCR report is out, checking into cameras for city properties cost around $6,000 a year with a 10-year lease but will investigate what else is out there. Repair on the walls at the museum are done. Repurposing Ash trees that were taken down in the city for projects within the city.

**City Clerk**: Stone Sanitation received a call from a resident upset stating the city is upset with their service and performance. All residents are allowed one large tote or 4- 30 gallon cans, overage the residents are required to call Stone Sanitation directly to get it picked up.

At 6:11 p.m. the Mayor opened the public hearing on annexation of the Roland Lagoon. There were no comments from the public. A motion was made by Schmitz and seconded by Larson to close the public hearing. All ayes MC Closed 6:12 p.m. A Motion was made by Neely and seconded by Schmitz to approve Resolution No. 23-05 The Acceptance of The Voluntary Annexation into The City of Roland The Roland Lagoon. Aye: Neely, Larson, Knoll, Schmitz, McDonald. Nay: none. Motion carried.

At 6:13p.m. the mayor opened the public hearing for Proposal To Enter An Essential Purpose Loan Agreement. Hearing no comments from the public a motion was made by McDonald and seconded by Schmitz to close the public hearing. All Ayes MC Closed: 6:14

Chip Schultz presented key considerations in approaching financing for the purchasing of the bank building.

Greg Piklapp invited the Mayor and Council to the Iowa Rural Development Tour on Monday April 10, 2023. They will be at Hawkeye Molding

At 6:19 the mayor opened the public hearing for Proposal To Enter Into A General Purpose Loan Agreement. Hearing no comments from the public a motion was made by Neely and seconded by Larson to close the public hearing. All Ayes MC Closed: 6:20 p.m.

Chip Shultz presented details to the council on the financing associated with the bond issues.

 A motion was made by Schmitz and seconded by Neely to approve Resolution No. 23-10: Resolution Taking Additional Action On Proposals To Enter Into Loan Agreements And Combining Loan Agreements. Aye: Neely, Larson, Knoll, Schmitz, McDonald. Nay: none. Motion carried.

A motion was made by McDonald and seconded by Knoll to approve Resolution 23-09 Resolution Setting a Public Hearing for Certifying the FY24 Budget. Aye: Larson, McDonald, Knoll, Neely, Schmitz Nay: None Motion carried.

A motion was made by Knoll and seconded by Neely to approve Resolution 23-06 Resolution appointing a representative and alternate and certificate of membership for Central Iowa Regional Housing Authority. Aye: Knoll, Neely, McDonald, Schmitz, Larson Nay: None Motion carried.

A motion was made by Schmitz and seconded by Larson to approve Resolution 23-07 Resolution calling for a public hearing to amend FY23 Budget. Aye: McDonald, Schmitz, Neely, Larson, Knoll Nay: None Motion carried.

A motion was made by Neely and seconded by Schmitz to approve Resolution 23-08 Resolution authorizing signatures on the bank account. Aye: Neely, Larson, Schmitz, Knoll, McDonald Nay: None Motion carried.

A motion was made by Schmitz and seconded by McDonald to approve the first reading of Ordinance No 121 An Ordinance Amending Chapter 120 Liquor Licenses and Wine and Beer permits. Aye: Larson, Knoll, Neely, Schmitz, McDonald Nay: None Motion carried.

A motion was made by Schmitz to waive the seconded reading of Ordinance No 121 and seconded by Neely. All were in favor of Motion carried.

A motion was made by Schmitz and seconded by McDonald to approve the third and final reading of Ordinance No. 121. Aye: Schmitz, McDonald, Neely, Knoll, Larson Nay: None Motion carried.

Meredith reported that Warnick’s would like to go back to the original fence permit that was approved. Consensus is that they may proceed with the fence following the approved permit.

A motion was made by Knoll and seconded by Schmitz to allow Mattingly to apply for the Story County Housing Trust Grant for $15,000. All in favor, Motion carried.

Mayor Webb read the Economic Development Week Proclamation. A motion was made by Schmitz and seconded by Knoll to approve the proclamation. All in favor, Motion carried.

At 6:34 a motion was made by Neely and seconded by Larson to close the open meeting to go into closed session under chapter 21.5 (1) (j). At 7:03 a motion was made by Neely and seconded by Larson to come out of closed session.

At 7:03 Mayor Webb reopened the regular council meeting

A motion was made by Schmitz to purchase the bank building for $265,000 and seconded by McDonald. Aye: McDonald, Neely, Schmitz, Larson, Knoll Nay: None Motion Carried.

**Mayor/Council Comments:** Schmitz informed everyone that she was moving out of city limits and will be resigning as of July 19.

**Public Input:** none.

With no further business at this time, Schmitz moved for adjournment of the meeting at 7:18 pm seconded by McDonald.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, April 19th, 2023 at 6:00 pm at the Roland Community Center.

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Andy Webb, Mayor Jodi Meredith, City Clerk

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| --- | --- | --- |
|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **05-Apr-23** |  |
| **Fire** |  |  |
| Alliant Energy | Electric |  $ 359.52  |
| Jeff Larson | Reimb Gas |  $ 40.50  |
| Key Cooperative | Thermostat |  $ 144.29  |
|  | **Total Fire** |  $ 544.31  |
| **EMS** |  |  |
| Menards | Supplies |  $ 149.14  |
| Huber Supply | Oxygen |  $ 64.96  |
|  | **Total EMS** |  $ 214.10  |
| **Garbage** |  |  |
| Stone Sanitation | Garbage |  $ 6,938.85  |
|  | **Total Garbage** |  $ 6,938.85  |
| **Street Lighting** |  |  |
| Alliant Energy | Electric |  $ 2,097.95  |
|  | **Total Street Lighting** |  $ 2,097.95  |
| **Library** |  |  |
| Alliant Energy | Electric |  $ 602.39  |
| Baker & Taylor | Supplies |  $ 239.56  |
| Business Card - L | Supplies |  $ 319.89  |
| EFTPS | Fed, Med, SS |  $ 751.73  |
| EFTPS | Fed, Med, SS |  $ 525.54  |
| IPERS | Retirement |  $ 776.96  |
| John Deere  | Library Keys |  $ 7.16  |
| Madison Life | Life Insurance |  $ 31.27  |
| Treasurer, State of IA | IA Withholding |  $ 128.63  |
| Wages | Payroll 3/8-3/22/23 |  $ 2,455.08  |
| Wages | Payroll |  $ 2,006.81  |
| Windstream | Telephone |  $ 64.44  |
|  | **Total Library** |  $ 7,909.46  |
| **Museum** |  |  |
| Alliant Energy | Electric |  $ 33.18  |
|  | **Total Museum** |  $ 33.18  |
| **Park** |  |  |
| Alliant Energy | Electric |  $ 380.92  |
| EFTPS | Fed, Med, SS |  $ 163.70  |
| EFTPS | Fed, Med, SS |  $ 160.17  |
| IPERS | Retirement |  $ 200.94  |
| John Deere | Supplies |  $ 239.96  |
| Menards | Supplies |  $ 107.32  |
| Treasurer, State of IA | IA Withholding |  $ 41.54  |
| Wages | Payroll 3/8-3/22/23 |  $ 457.02  |
| Wages | Payroll |  $ 472.38  |
|  | **Total Park** |  $ 2,223.95  |
| **Cemetery** |  |  |
| Alliant Energy | Electric |  $ 17.08  |
|  | **Total Cemetery** |  $ 17.08  |
| **Pool** |  |  |
| ACCO | Training |  $ 350.00  |
| Alliant Energy | Electric |  $ 132.87  |
| Business Card - D | Supplies |  $ 283.41  |
| Windstream | Telephone |  $ 64.44  |
|  | **Total Pool** |  $ 830.72  |
| **Policy & Administration** |  |  |
| Archive Social | Archiving |  $ 3,137.40  |
| Availa Bank | Zoom - Dues |  $ 149.90  |
| Availa Bank | IMFOA Conference |  $ 258.88  |
| Availa Bank | IMFOA Annual Dues |  $ 105.36  |
| Availa Bank | Amazon |  $ 318.86  |
| Brekken, Wynia | Legal |  $ 1,427.11  |
| Central Financial  | Insurance |  $ 155.00  |
| Central Financial | Insurance |  $ 63,867.00  |
| Copy System | Copies |  $ 72.81  |
| EFTPS | Fed, Med, SS |  $ 590.69  |
| EFTPS | Fed, Med, SS |  $ 527.77  |
| Gatehouse Media | Publishing |  $ 1,004.89  |
| GCMOA | Annual Dues |  $ 25.00  |
| IPERS | Retirement |  $ 698.75  |
| Madison Life | Life Insurance |  $ 55.44  |
| NAPA | Parts |  $ 42.85  |
| Staples | Supplies |  $ 25.17  |
| Treasurer, State of IA | IA Withholding |  $ 150.05  |
| Wages | Payroll 3/8-3/22/23 |  $ 1,961.65  |
| Wages | Payroll |  $ 1,484.30  |
| Wellmark | Insurance |  $ 1,853.67  |
| Windstream, | Telephone |  $ 192.15  |
| Windstream | Telephone |  $ 192.39  |
|  | **Total Policy & Admin.** |  $ 78,297.09  |
| **ROAD USE** |  |  |
| Alliant Energy | Electric |  $ 481.99  |
| Avaia Bank | Car Wash |  $ 8.00  |
| Business Card - D | Supplies |  $ 491.35  |
| Capital Equipment | Repairs |  $ 801.91  |
| Central Service Supply | Tire Change |  $ 252.94  |
| EFTPS | Fed, Med, SS |  $ 458.35  |
| EFTPS | Fed, Med, SS |  $ 387.84  |
| Fastenal | Bolts |  $ 21.06  |
| Grimes Asphalt | Cold Mix |  $ 1,382.40  |
| Hawkeye Truck | snow plow part |  $ 521.32  |
| IPERS | Retirement |  $ 518.99  |
| John Deere | Supplies |  $ 68.81  |
| Madison Life | Life Insurance |  $ 207.82  |
| Menards | Supplies |  $ 18.98  |
| Menards | Supplies |  $ 23.97  |
| O'Halloran | Repairs |  $ 1,276.81  |
| Treasurer, State of IA | IA Withholding |  $ 109.33  |
| US Cellular | Cell Phone |  $ 58.16  |
| Wages | Payroll 3/8-3/22/23 |  $ 1,441.68  |
| Wages | Payroll |  $ 1,234.91  |
| Wellmark Blue | Insurance |  $ 888.35  |
| Wex Bank | Fuel |  $ 369.25  |
|  | **Total Road Use** |  $ 11,024.22  |
| **Meter Deposit** |  |  |
| Danielle Lambertz | Meter deposit refund |  $ 100.00  |
| Magan Nicholson | Meter deposit refund |  $ 100.00  |
|  | **Total Meter Deposit** |  $ 200.00  |
| **Economic Development** |  |  |
| Alliant Energy | Electric |  $ 574.78  |
| Jax Max | Metal Sign |  $ 199.34  |
| Menards | Supplies |  $ 389.51  |
| Orkin | Pest Control |  $ 60.00  |
| Orkin | Pest Control |  $ 60.00  |
| Sam's Club | Supplies |  $ 25.92  |
|  | **Total EcDev** |  $ 1,309.55  |
| **AARP Funds** |  |  |
| Contractor Solutions | Sewer repair |  $ 11,288.00  |
| CIT | Sewer Televising |  $ 36,473.00  |
|  | **Total AARP** |  $ 47,761.00  |
| **WATER** |  |  |
| ACCO | Chemicals |  $ 291.50  |
| AG Source | testing |  $ 14.50  |
| AG Source | testing |  $ 14.50  |
| Alliant Energy | Electric |  $ 1,869.90  |
| Avalia Bank | Postage |  $ 96.26  |
| Avalia Bank | Forte ACH Fee |  $ 29.40  |
| Business Card - D | Supplies |  $ 283.42  |
| Central Financial | Insurance |  $ 5,500.00  |
| EFTPS | Fed, Med, SS |  $ 866.37  |
| EFTPS | Fed, Med, SS |  $ 795.79  |
| IPERS | Retirement |  $ 1,020.62  |
| Lowe's | Supplies |  $ 167.44  |
| Menards | Supplies |  $ 3,858.23  |
| Menards | Supplies |  $ 229.22  |
| Treasurer, State of IA | IA Withholding |  $ 219.67  |
| Treasurer, State of IA | WET Tax |  $ 1,137.66  |
| US Cellular | Cell Phone |  $ 58.16  |
| Wages | Payroll 3/8-3/22/23 |  $ 2,574.90  |
| Wages | Payroll |  $ 2,399.24  |
| Wellmark Blue | Insurance |  $ 888.35  |
| Wex Bank | Fuel |  $ 167.21  |
|  | **TOTAL WATER** |  $ 22,482.34  |
| **SEWER** |  |  |
| AG Source | Testing |  $ 107.25  |
| AG Source | Testing |  $ 536.25  |
| Alliant Energy | Electric |  $ 2,406.66  |
| Availa Bank | Postage |  $ 96.26  |
| Availa Bank | Forte ACH Fee |  $ 29.40  |
| Business Card - D | Supplies |  $ 283.41  |
| Central Financial | Insurance |  $ 3,229.00  |
| EFTPS | Fed, Med, SS |  $ 866.40  |
| EFTPS | Fed, Med, SS |  $ 795.71  |
| IPERS | Retirement |  $ 1,020.63  |
| Menards | Supplies |  $ 8.98  |
| Treasurer, State of IA | IA Withholding |  $ 219.66  |
| Treasurer, State of IA | Sales Tax |  $ 312.48  |
| US Cellular | Cell Phone |  $ 58.17  |
| Wages | Payroll 3/8-3/22/23 |  $ 2,575.01  |
| Wages | Payroll |  $ 2,399.21  |
| Wellmark Blue | Insurance |  $ 888.35  |
| Wex Bank | Fuel |  $ 167.19  |
|  | **TOTAL SEWER** |  $ 16,000.02  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **GRAND TOTAL** |  **$ 197,883.82**  |
|  |  |  |
| **Revenue** |  |  |
| Water, Sewer, Garbage |  |  $ 69,740.09  |
| Property Tax |  |  $ 16,519.89  |
| RUT |  |  $ 9,035.47  |
| LOST |  |  $ 7,256.40  |
| Gen Income |  |  $ 11,370.78  |
| Total Income |  |  **$ 113,922.63**  |