**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, January 4, 2023**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, January 4, 2023.  The meeting was held at 6:00 pm at the Roland Community Center with Mayor Pro-Tem Riley Larson presiding. Council members present at roll call: Amy Knoll, Riley Larson, Chance McDonald, and Kailah Schmitz.  Absent: Russ Neely. Staff present were City Clerk Jodi Meredith, Public Works Director Nathan Hovick, Public Works Assistant Director Dalton Johnston, and 8 visitors from the public.

It was moved by Schmitz and seconded by Knoll to approve the consent agenda which included Agenda, Minutes from the December 7, 2022 Council Meeting, and Claims for January 4, 2023 in the amount of $344,296.32.  All in favor, motion carried.

**Public Inpu**t: none.

Department Head’s Reports were as follows:

**Public Works Director:** There are two vehicles, one on Logan and one on Samson, which have not yet moved since snow falls which occurred before Christmas. The Sheriff’s Office has marked them so they can be towed after 48 hours. An elected official needs to attend the next Emergency Management meeting to be able to vote on the budget.

**City Clerk**: Six applicants are being interviewed, W2s are done, and end of the year reports are almost completed.

Michael Warnick was present again to ask about putting a fence on the city right-of-way. He believes that an exception should be made for his property at 201 N. Vine St. because the creek going through the property and flood plain limits the yard space and that a fence is no different than a driveway because both are just concrete and metal. Mayor Webb had emailed that the attorney’s opinion is to not allow a fence in the right-of-way, the area of right-of-way would need to be sold to them. Consensus of the council is to table the item until the next meeting and have the attorney and CM Neely present at the meeting.

A motion was made by Schmitz and seconded by McDonald move forward with the development services agreement submitted by Simpleray for the Wastewater Solar Array. All in favor, motion carried. It was suggested to incorporate the lagoon property to simplify the process, this will be on the next agenda for consideration.

A motion was made by McDonald and seconded by Schmitz to not participate in the Iowa ABD Automatic Renewal Program. All in favor, motion carried.

A motion was made by Schmitz and seconded by McDonald to approve Resolution 22-26 Resolution Calling For A Public Hearing To Set The Tax Levy Maximum For FY24. Aye: McDonald, Larson, Schmitz, Knoll. Nay: none. Motion carried.

A motion was made by Schmitz and seconded by Knoll to approve Resolution 22-27 Resolution Calling For A Public Hearing For Amending The Budget For FY22/23. Aye: Larson, Schmitz, Knoll, McDonald. Nay: none. Motion carried.

Following an explanation of how pricing on new orders is expected to rise a minimum of $10,000 for pickups ordered in 2023 making the cost an estimated $49,000, it being unknown if orders will be accepted by GM, and not knowing actual costs until delivery of vehicles, a motion was made by McDonald and seconded by Schmitz to purchase a similar pickup that was made available because of another government entity not being able to purchase after delivery at a price of $39,000 from Karl Auto Group and to sell the F250 outright if trade in value is not at least $10,000. All in favor, motion carried.

The fire department shared that the purchase order has been signed and the down payment has been sent for the new fire truck. The vehicle set aside money in savings could be used as a funding match if grants are applied for.

The budget was reviewed, each group shared their plans and requests for FY23/24. The current budget numbers have a $36,853 deficit. The council will discuss the budget further at the next meeting.

**Mayor/Council Comments:** none.

**Public Input:** none.

With no further business at this time, Schmitz moved for adjournment of the meeting at 6:57 pm seconded by McDonald.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, January 18, 2023 at 6:00 pm at the Roland Community Center.

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Riley Larson, Mayor Pro-Tem Jodi Meredith, City Clerk

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| --- | --- | --- |
|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **04-Jan-23** |  |
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|  |  |  |
| **Fire** |  |  |
| Alliant Energy | Electric |  $ 271.29  |
| Fire Service | Training |  $ 184.00  |
| Hokel | Fire Ext. |  $ 135.22  |
| Jax Electrical | Electric |  $ 724.87  |
| Sandy Fire | Boot |  $ 506.50  |
| Wex Bank | Fuel |  $ 117.87  |
|  | **Total Fire** |  $ 1,939.75  |
| **EMS** |  |  |
| EFTPS | Fed, Med, SS |  $ 906.11  |
| IPERS | Retirement |  $ 829.54  |
| Treasurer, State of Iowa | IA Withholding |  $ 2.00  |
| Wages | Payroll 7/1-12/28/22 |  $ 5,073.13  |
|  | **Total EMS** |  $ 6,810.78  |
| **Garbage** |  |  |
| Stone Sanitation | Garbage |  $ 6,966.55  |
| Stone Sanitation | Garbage- bin |  $ 60.00  |
|  | **Total Garbage** |  $ 7,026.55  |
| **Street** |  |  |
| Hokel | Fire Ext |  $ 135.22  |
|  | **Total Street** |  $ 135.22  |
| **Street Lighting** |  |  |
| Alliant Energy | Electric |  $ 2,165.12  |
|  | **Total Street Lighting** |  $ 2,165.12  |
| **Library** |  |  |
| Alliant Energy | Electric |  $ 520.78  |
| Business Card - L | Supplies |  $ 411.26  |
| EFTPS | Fed, Med, SS |  $ 534.65  |
| EFTPS | Fed, Med, SS |  $ 697.33  |
| Hokel | Fire Ext. |  $ 135.22  |
| IPERS | Retirement |  $ 701.67  |
| Madison Life | Life Insurance |  $ 31.27  |
| Treasurer, State of Iowa | IA Withholding |  $ 145.00  |
| Wages | Payroll 12/1-12/14 |  $ 1,990.85  |
| Wages | Payroll 12/15-12/28/22 |  $ 2,014.71  |
| Windstream | Telephone |  $ 64.03  |
|  | **Total Library** |  $ 7,246.77  |
| **Museum** |  |  |
| Alliant Energy | Electric |  $ 36.81  |
|  | **Total Museum** |  $ 36.81  |
| **Park** |  |  |
| Alliant Energy | Electric |  $ 287.54  |
| EFTPS | Fed, Med, SS |  $ 166.18  |
| EFTPS | Fed, Med, SS |  $ 156.29  |
| Hokel | Fire Ext |  $ 135.22  |
| IPERS | Retirement |  $ 202.24  |
| Jacki Foley | Reimb Rent |  $ 100.00  |
| Lowe's | Hose |  $ 60.46  |
| Menards | Supplies |  $ 460.27  |
| Treasurer, State of Iowa | IA Withholding |  $ 47.60  |
| Veter Equipment | Parts |  $ 77.61  |
| Wages | Payroll 12/1-12/14 |  $ 479.49  |
| Wages | Payroll 12/15-12/28/22 |  $ 453.63  |
| Wex Bank | Fuel |  $ 43.64  |
|  | **Total Park** |  $ 2,670.17  |
| **Cemetery** |  |  |
| Alliant Energy | Electric |  $ 19.73  |
|  | **Total Cemetery** |  $ 19.73  |
| **Pool** |  |  |
| Alliant Energy | Electric |  $ 169.99  |
| Hokel | Fire Ext |  $ 135.22  |
|  | **Total Pool** |  $ 305.21  |
| **Policy & Administration** |  |  |
| Availa Bank | Lock box |  $ 100.00  |
| Business Card - N | Christmas Lights |  $ 652.67  |
| Business Card - N | Christmas Lights- Reimb |  $ (877.02) |
| Complete Communication | IP Static Address |  $ 6.99  |
| EFTPS | Fed, Med, SS |  $ 375.46  |
| EFTPS | Fed, Med, SS |  $ 386.38  |
| Gatehouse Media | Publishing |  $ 34.80  |
| Hokel | Fire Ext |  $ 135.22  |
| IPERS | Retirement |  $ 437.87  |
| Madison Life | Life Insurance |  $ 45.90  |
| Marco | Copier Lease |  $ 370.75  |
| Marco | Copier Lease |  $ 1,948.02  |
| Treasurer, State of Iowa | IA Withholding |  $ 104.00  |
| Wages | Payroll 12/1-12/14 |  $ 885.67  |
| Wages | Payroll 12/15-12/28/22 |  $ 1,184.99  |
| Wellmark | Health Insurance |  $ 1,293.59  |
| Windstream | Telephone |  $ 188.85  |
|  | **Total Policy & Admin.** |  $ 7,274.14  |
| **ROAD USE** |  |  |
| Alliant Energy | Electric |  $ 351.72  |
| Availa Bank | Schuling Hitch |  $ 220.80  |
| Copy System | Printer |  $ 218.67  |
| Daily Auction Com | Broom Bobcat |  $ 2,250.00  |
| EFTPS | Fed, Med, SS |  $ 396.84  |
| EFTPS | Fed, Med, SS |  $ 494.55  |
| Hokel | Parts |  $ 361.05  |
| IPERS | Retirement |  $ 534.61  |
| Madison Life | Life Insurance |  $ 136.18  |
| Team Lab | Ice Melt |  $ 688.50  |
| Treasurer, State of Iowa | IA Withholding |  $ 145.87  |
| US Cellular | Cell Phone |  $ 58.16  |
| Wages | Payroll 12/1-12/14 |  $ 1,211.63  |
| Wages | Payroll 12/15-12/28/22 |  $ 1,483.94  |
| Wellmark | Health Insurance |  $ 781.72  |
| Wex Bank | Fuel |  $ 493.04  |
| Wex Bank | Fuel - Snow |  $ 95.88  |
| Windstream | Telephone |  $ 26.74  |
|  | **Total Road Use** |  $ 9,949.90  |
| **Capital**  |  |  |
| IA Dept of Natural Resources | Permit #2 |  $ 175.00  |
| Toyne | Fire Truck |  $ 265,415.90  |
|  | **Total Capital** |  $ 265,590.90  |
| **Economic Development** |  |  |
| Alliant Energy | Electric |  $ 583.40  |
| Cy-Ment Construction | Cement |  $ 6,000.00  |
|  | **Total EcDev** |  $ 6,583.40  |
| **AARP Funds** |  |  |
| Business Card - N | Wtr tower fall protection |  $ 492.19  |
|  | **Total AARP** |  $ 492.19  |
| **WATER** |  |  |
| AG Source | Testing |  $ 27.50  |
| ACCO | Chemicals |  $ 583.64  |
| AG Source | Testing |  $ 106.25  |
| Alliant Energy | Electric |  $ 1,921.29  |
| Availa Bank | Forte ACH Fee |  $ 30.70  |
| Availa Bank | Roland Post Office |  $ 88.32  |
| Business Card - N | Supplies |  $ 195.50  |
| Copy System | Printer |  $ 218.66  |
| EFTPS | Fed, Med, SS |  $ 734.19  |
| EFTPS | Fed, Med, SS |  $ 812.36  |
| Hokel  | Fire Ext |  $ 135.22  |
| IPERS | Retirement |  $ 916.06  |
| Jetco | Repair |  $ 1,177.75  |
| Menards | Supplies |  $ 49.20  |
| Treasurer, State of Iowa | WET Tax |  $ 1,239.58  |
| Treasurer, State of Iowa | IA Withholding |  $ 239.77  |
| US Cellular | Cell Phone |  $ 58.17  |
| Wages | Payroll 12/1-12/14 |  $ 2,084.21  |
| Wages | Payroll 12/15-12/28/22 |  $ 2,311.56  |
| Wellmark | Health Insurance |  $ 781.71  |
| Wex Bank | Fuel |  $ 32.34  |
| Windstream | Telephone |  $ 12.14  |
|  | **TOTAL WATER** |  $ 13,756.12  |
| **SEWER** |  |  |
| AG Source | Testing |  $ 318.75  |
| Alliant Energy | Electric |  $ 3,058.28  |
| Availa Bank | Roland Post office |  $ 88.32  |
| Availa Bank | Forte ACH Fee |  $ 30.70  |
| Business Card - N | Supplies |  $ 187.50  |
| Copy System | Printer |  $ 218.67  |
| EFTPS | Fed, Med, SS |  $ 734.13  |
| EFTPS | Fed, Med, SS |  $ 812.41  |
| Hokel | Fire Ext |  $ 135.22  |
| IPERS | Retirement |  $ 916.03  |
| Treasurer, State of Iowa | IA Withholding |  $ 239.76  |
| Treasurer, State of Iowa | Sales Tax |  $ 285.82  |
| US Cellular | Cell Phone |  $ 58.16  |
| Wages | Payroll 12/1-12/14 |  $ 2,084.21  |
| Wages | Payroll 12/15-12/28/22 |  $ 2,311.55  |
| Wellmark | Health Insurance |  $ 781.71  |
| Wex Bank | Fuel |  $ 32.34  |
|  | **TOTAL SEWER** |  $ 12,293.56  |
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|  | **GRAND TOTAL** |  **$ 344,296.32**  |
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| **Revenue** |  |  |
| Water, Sewer, Garbage |  |  $ 81,547.97  |
| Library |  |  $ 448.08  |
| Fire |  |  $ 6,840.00  |
| Gen Income |  |  $ 10,961.17  |
| Total Income |  |  **$ 99,797.22**  |