**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, January 5, 2022**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, January 5, 2022.  The meeting was held at 6:00 pm at the Roland Community Center with Mayor Andy Webb presiding. Council members present at roll call: Amy Knoll, Riley Larson, Chance McDonald, and Russ Neely.  Absent: Kailah Schmitz. Staff present were City Clerk Jodi Meredith, Public Works Director Nathan Hovick, Assistant Public Works Director Dalton Johnston, 2 visitors from the public in person.

It was moved by Neely and seconded by Knoll to approve the consent agenda which included Agenda, Minutes from the December 1, 2021 Council Meeting, and Claims for January 5, 2022 in the amount of $144,911.43.  All in favor, motion carried.

**Public Inpu**t: none.

Department Head’s Reports were as follows:

**Public Works Director:** Ash trees in the right-of-ways have been removed, stump removal will be added into next year’s budget. The fireplace at the shelter house has been installed but there are some things that were discussed that didn’t happen during install that they will be working to resolve. There has been no word on the county’s ARPA funds, but we have been through a couple of rounds of questioning so hopefully we are still in the running for money. Consensus of the council is to sign the Water Tank Maintenance Contract with Viking Industrial Painting which includes painting the exterior in 2022, interior in 2025, and complete annual inspections and maintenance from now on out.

**City Clerk**: The budget is started; it will start being discussed at the first February meeting. Annual reports are being worked on. W2s and 1099s are out. There has not been time to interview for the Utility Billing Clerk Position yet.

Former Council members Balmer (9.5 years of service) and Grimsley (1.5 years of service) were not present to be recognized for their service to Roland, Mayor Webb will reach out to them personally to thank them.

A motion was made by Neely and seconded by Larson to approve Resolution 21-36: Resolution Authorizing Signatures For The City Of Roland Bank Account At Availa Bank. Aye: Larson, Neely, Knoll, McDonald. Nay: none. Motion carried.

A motion was made by Larson and seconded by Neely to approve Resolution 22-01: Resolution Increasing the Wage of the Roland Response Team. Aye: Knoll, Larson, McDonald, Neely. Nay: none. Motion carried.

A motion was made by Knoll and seconded by McDonald to approve Resolution 22-02: Resolution Naming Depositories of Funds Of The City Of Roland, Iowa, Raising The Depository Amount Repealing Resolution 21-02. Aye: Neely, McDonald, Larson, Knoll. Nay: none. Motion carried.

A motion was made by Neely and seconded by Knoll to partner with Mid-Iowa Planning Alliance for Community Development. All in favor, motion carried.

There was no update from Denovo Construction Solutions, Mayor Webb will call them for more information.

Mayor Webb appointed CM Larson as Mayor Pro-Tem.

**Mayor/Council Comments:** Mayor Webb welcomed the new council members. He would like Jodi to look into how many people are needed for the comprehensive plan committee and how many meetings there will be. He would like to hold a work session after adjourning the next council meeting for the council members to get to know each other and find out what their goals and thoughts for Roland are.

**Public Input:** none.

With no further business at this time, Larson moved for adjournment of the meeting at 6:35 pm seconded by Neely.  All in favor, motion carried.  The next regular scheduled meeting will be Wednesday, January 19, 2022 at 6:00 pm at the Roland Community Center.

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Andy Webb, Mayor Jodi Meredith, City Clerk

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| --- | --- | --- |
|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **05-Jan-22** |  |
| **Fire** |  |  |
| Active 911 | Dues |  $ 195.00  |
| Alex Air Apparatus | Adapter, Gloves |  $ 639.58  |
| Alex Air Apparatus | Boots |  $ 414.69  |
| Alliant Energy | Electric |  $ 270.14  |
| Hokel | Fire Extinguisher |  $ 40.69  |
| Interstate Battery | Batteries |  $ 186.94  |
| Iowa Fire Association | Annual Dues |  $ 289.00  |
| Napa Auto | Parts |  $ 55.96  |
| Wex Bank | Fuel |  $ 68.51  |
|  | **Total Fire** |  $ 2,160.51  |
| **EMS** |  |  |
| Active 911 | Dues |  $ 84.00  |
| EFTPS | Fed, Med, SS |  $ 687.02  |
| IPERS | Retirement |  $ 535.40  |
| Treasurer, State of IA | Iowa Withholding |  $ 1.00  |
| Wages | Payroll Quarter |  $ 3,942.97  |
|  | **Total EMS** |  $ 5,250.39  |
| **Street** |  |  |
| Nevada Lumber | Shed Supplies |  $ 1,806.90  |
| Business Card | Block |  $ 1,300.00  |
| Menards | supplies |  $ 268.69  |
| Robb's Tree | Ash Tree Removal |  $ 27,975.00  |
| Vetter Equipment | Repair |  $ 450.67  |
|  | **Total Street** |  $ 31,801.26  |
| **Street Lighting** |  |  |
| Alliant Energy | Electric |  $ 2,133.00  |
|  | **Total Street Lighting** |  $ 2,133.00  |
| **Library** |  |  |
| Alliant Energy | Electric |  $ 493.04  |
| Baker & Taylor | Reading |  $ 395.60  |
| Business Card | Programming, DVD, Adult Reading |  $ 505.98  |
| EFTPS | Fed, Med, SS |  $ 704.30  |
| EFTPS | Fed, Med, SS |  $ 489.41  |
| EFTPS | Fed, Med, SS |  $ 485.65  |
| Hokel  | Fire Extinguisher |  $ 40.69  |
| IPERS | Retirement |  $ 1,052.46  |
| Madison Life | Life Insurance |  $ 31.27  |
| Treasurer, State of IA | Iowa Withholding |  $ 209.00  |
| Wages | Payroll 12/16-12/29/21 |  $ 2,304.64  |
| Wages | Payroll 12/2-12/15/21 |  $ 1,886.29  |
| Wages | Payroll  |  $ 1,893.48  |
| Windstream | Telephone |  $ 64.30  |
|  | **Total Library** |  $ 10,556.11  |
| **Museum** |  |  |
| Alliant Energy | Electric |  $ 33.13  |
|  | **Total Museum** |  $ 33.13  |
| **Park** |  |  |
| Alliant Energy | Electric |  $ 359.60  |
| EFTPS | Fed, Med, SS |  $ 30.19  |
| EFTPS | Fed, Med, SS |  $ 38.72  |
| EFTPS | Fed, Med, SS |  $ 38.72  |
| Hansen, Jean | Replace Window |  $ 227.38  |
| Hill, Gloria | Reimburse Rental Fee |  $ 50.00  |
| Hokel | Fire Extinguisher |  $ 40.70  |
| IPERS | Retirement |  $ 70.67  |
| Menards | Padlock |  $ 3.49  |
| Treasurer, State of IA | Iowa Withholding |  $ 12.45  |
| Wages | Payroll 12/16-12/29/21 |  $ 96.78  |
| Wages | Payroll 12/2-12/15/21 |  $ 119.29  |
| Wages | Payroll  |  $ 119.29  |
| Wex Bank | Fuel |  $ 38.57  |
|  | **Total Park** |  $ 1,245.85  |
| **Cemetery** |  |  |
| Alliant Energy | Electric |  $ 22.35  |
|  | **Total Cemetery** |  $ 22.35  |
| **Pool** |  |  |
| Alliant Energy | Electric |  $ 155.64  |
| EFTPS | Fed, Med, SS |  $ 30.19  |
| EFTPS | Fed, Med, SS |  $ 38.72  |
| EFTPS | Fed, Med, SS |  $ 38.72  |
| Hokel  | Fire Extinguisher |  $ 40.70  |
| IPERS | Retirement |  $ 70.67  |
| PDG Printing | Signs |  $ 275.00  |
| Treasurer, State of IA | Iowa Withholding |  $ 12.45  |
| Wages | Payroll 12/16-12/29/21 |  $ 96.78  |
| Wages | Payroll 12/2-12/15/21 |  $ 119.29  |
| Wages | Payroll  |  $ 119.29  |
|  | **Total Pool** |  $ 997.45  |
| **Policy & Administration** |  |  |
| Amy Knoll | Mileage Reimbursement |  $ 41.44  |
| Availa Bank | Safe Deposit Boxes |  $ 100.00  |
| Brekken, Wynia, Hyland | Legal |  $ 1,513.44  |
| Business Card | Classes |  $ 160.00  |
| Civic Plus | Website |  $ 1,995.00  |
| EFTPS | Fed, Med, SS |  $ 386.19  |
| EFTPS | Fed, Med, SS |  $ 358.98  |
| EFTPS | Fed, Med, SS |  $ 414.59  |
| Gannett | Publishing |  $ 457.10  |
| Hokel | Fire Extinguisher |  $ 40.69  |
| Iowa State University | Comp Plan Contract pmt |  $ 2,100.00  |
| IPERS | Retirement |  $ 651.39  |
| Kabel Business | Insurance |  $ 2,903.71  |
| Madison Life  | Life Insurance |  $ 45.90  |
| Marco | Copier Lease |  $ 337.96  |
| McFarland Clinic | Physical |  $ 187.50  |
| Menards | xmas lights |  $ 44.47  |
| Story City GCC | Annual Due |  $ 400.00  |
| Story County Auditor | Election Expense |  $ 754.37  |
| Treasurer, State of IA | Iowa Withholding |  $ 161.00  |
| Veenstra & Kimm | Building Inspection |  $ 280.00  |
| Wages | Payroll 12/16-12/29/21 |  $ 1,224.90  |
| Wages | Payroll 12/2-12/15/21 |  $ 846.19  |
| Wages | Payroll  |  $ 939.03  |
| Wellmark | Health Insurance |  $ 1,215.23  |
| Windstream | Telephone |  $ 189.56  |
|  | **Total Policy & Admin.** |  $ 17,748.64  |
| **ROAD USE** |  |  |
| Alliant Energy | Electric |  $ 280.94  |
| Business Card | Truck Repair |  $ 500.00  |
| EFTPS | Fed, Med, SS |  $ 577.29  |
| EFTPS | Fed, Med, SS |  $ 559.88  |
| EFTPS | Fed, Med, SS |  $ 506.45  |
| Hokel | Fire Extinguisher |  $ 40.69  |
| IPERS | Retirement |  $ 1,079.81  |
| Madison Life  | Life Insurance |  $ 136.18  |
| Napa Auto | Parts |  $ 105.26  |
| Treasurer, State of IA | Iowa Withholding |  $ 283.22  |
| US Cellular | Cell Phone |  $ 49.19  |
| Wages | Payroll 12/16-12/29/21 |  $ 1,860.83  |
| Wages | Payroll 12/2-12/15/21 |  $ 1,804.54  |
| Wages | Payroll  |  $ 1,653.73  |
| Wellmark | Health Insurance |  $ 733.62  |
| Wex Bank | Fuel |  $ 129.64  |
| Windstream | Telephone |  $ 52.28  |
|  | **Total Road Use** |  $ 10,353.55  |
| **ARP Project** |  |  |
| Hall Backhoe | Manhole |  $ 9,600.00  |
|  | **Total ARP Project** |  $ 9,600.00  |
| **Economic Development** |  |  |
| 10Fold | Community Center |  $ 2,006.70  |
| Alliant Energy | Electric |  $ 540.02  |
| Barco | Tables |  $ 5,179.67  |
| Iowa Dept of Natural  | Permit |  $ 175.00  |
| Lekwa | Furnace Repair |  $ 115.20  |
| Orkin | Pest Control |  $ 60.00  |
| Orkin | Pest Control |  $ 60.00  |
| Sam's | Supplies |  $ 81.24  |
| US Cellular | Cell Phone |  $ 49.19  |
| Veenstra & Kimm | Engineering |  $ 1,995.00  |
| Waters Edge | Pool Engineering |  $ 2,970.00  |
|  | **Total EcDev** |  $ 13,232.02  |
| **Meter Deposit** |  |  |
| Anderson, Tyler | Meter Deposit Refund |  $ 100.00  |
| Hall, Michelle/Kent | Meter Deposit Refund |  $ 100.00  |
| McCammant, Jeffrey/Capri | Meter Deposit Refund |  $ 100.00  |
|  | **Total Meter Deposit** |  $ 300.00  |
| **WATER** |  |  |
| ACCO | Supplies |  $ 402.10  |
| AG Source | Testing |  $ 62.50  |
| AG Source | Testing |  $ 13.50  |
| Alliant Energy | Electric |  $ 1,983.10  |
| Availa Bank | Postage Billing |  $ 83.90  |
| Availa Bank | Forte Fee |  $ 4.50  |
| Bert Gurney & Associates | Parts |  $ 376.16  |
| EFTPS | Fed, Med, SS |  $ 813.23  |
| EFTPS | Fed, Med, SS |  $ 814.38  |
| EFTPS | Fed, Med, SS |  $ 789.19  |
| Hach | Chemicals |  $ 121.80  |
| Hall Backhoe | Fire Hydrant |  $ 4,833.00  |
| Hokel | Fire Extinguisher |  $ 40.69  |
| Iowa One Call | Locates |  $ 14.40  |
| IPERS | Retirement |  $ 1,519.26  |
| John Deere | Supplies |  $ 152.55  |
| Treasurer, State of IA | WET Tax |  $ 1,246.00  |
| Treasurer, State of IA | Iowa Withholding |  $ 384.45  |
| US Cellular | Cell Phone |  $ 49.19  |
| Wages | Payroll 12/16-12/29/21 |  $ 2,462.11  |
| Wages | Payroll 12/2-12/15/21 |  $ 2,452.90  |
| Wages | Payroll  |  $ 2,352.94  |
| Wellmark | Health Insurance |  $ 733.63  |
| Wex Bank | Fuel |  $ 84.64  |
| Windstream | Telephone |  $ 37.68  |
|  | **TOTAL WATER** |  $ 21,827.80  |
| **SEWER** |  |  |
| AG Source | Testing |  $ 315.00  |
| AG Source | Testing |  $ 210.00  |
| Alliant Energy | Electric |  $ 2,748.43  |
| Availa Bank | Postage Billing |  $ 83.90  |
| Availa Bank | Forte - Fee |  $ 4.50  |
| EFTPS | Fed, Med, SS |  $ 813.22  |
| EFTPS | Fed, Med, SS |  $ 814.39  |
| EFTPS | Fed, Med, SS |  $ 789.07  |
| Hokel | Fire Extinguisher |  $ 40.69  |
| Iowa One Call | Located |  $ 14.40  |
| IPERS | Retirement |  $ 1,519.30  |
| Menards | Paint supplies |  $ 790.72  |
| Nathan Hovick | Rock Bucket |  $ 428.00  |
| Omnisite | Annual Dues |  $ 276.00  |
| Treasurer, State of IA | Sales Tax |  $ 331.15  |
| Treasurer, State of IA | Iowa Withholding |  $ 384.43  |
| Wages | Payroll 12/16-12/29/21 |  $ 2,462.11  |
| Wages | Payroll 12/2-12/15/21 |  $ 2,452.88  |
| Wages | Payroll  |  $ 2,352.92  |
| Wellmark | Health Insurance |  $ 733.63  |
| Wex Bank | Fuel |  $ 84.63  |
|  | **TOTAL SEWER** |  $ 17,649.37  |
|  |  |  |
|  |  |  |
|  | **GRAND TOTAL** |  **$ 144,911.43**  |
|  |  |  |
| **Revenue** |  |  |
| FEMA |  |  $ 78,381.35  |
| Fire |  |  $ 7,340.00  |
| Gen Income |  |  $ 4,478.49  |
| Library |  |  $ 1,589.43  |
| LOST |  |  $ 17,231.97  |
| Property Taxes |  |  $ 33,161.30  |
| RUT |  |  $ 13,562.47  |
| Water, Sewer, Garbage |  |  $ 86,813.91  |
| Total Income |  |  **$ 242,558.92**  |