**Minutes of the Roland City Council**

**Regular Session**

**Wednesday, December 6, 2023**

Note:  The following are unofficial until they are approved by the City Council at the next council meeting.

The Roland City Council met in regular session on Wednesday, December 6, 2023. The meeting was held at 6:01 pm at Roland City Hall with Mayor Andy Webb presiding. Council members present at roll call: Curtis Kentner, Amy Knoll, Riley Larson, Chance McDonald, and Russ Neely. Absent: none. Staff present were Clerk Mellisa Mattingly, Public Works Director Nathan Hovick, Public Works Assistant Director Dalton Johnston and 11 visitors from the public.

It was moved by Knoll and seconded by Larson to approve the consent agenda which included Agenda after removing line item 7, Minutes from the November 15, 2023 Council Meeting, and Claims for December 6, 2023 in the amount of $72,319.63. All in favor, motion carried.

**Public Inpu**t: Deputy Schroeder congratulated Jodi on her retirement, had nothing to report from the Sheriff's Office.

Oath of Office was taken for Mayor: Kurtis Bower and Council: Aaron Burres, Johnathan Kepley, and Curtis Kentner.

Department Head’s Reports were as follows:

**Public Works Director:** Attended a salt applicators training and they are pushing brine for pretreatment. CM Neely confirmed that brine makes a huge difference. Several units have been looked at and will be purchasing one from Sprayer Specialties. There have been two change orders for the solar project; one no cost to change the brackets to a more readily available type and one to change a $3,000 planned expense to go through the contractor rather than the engineer.

**City Clerk**: Back from medical leave.

A motion was made by Kentner and seconded by Knoll to approve Resolution N0. 23-32 Appointing Cit Clerk/ Administrator and Setting Wage. Aye: Larson, McDonald, Kentner, Neely, Knoll. Nay: none. Motion carried.

A motion was made by Neely and seconded by McDonald to approve Resolution No. 23-34 Authorizing Signatures for The City of Roland Bank Account. Aye: Knoll, Kentner, Larson, Neely, McDonald. Nay: none. Motion carried.

Forrest Aldrich of V&K presented the Water Treatment Facility Study Agreement which is needed for future water treatment plant upgrades or replacement. A motion was made by McDonald and seconded by Kentner to approve the contract with V&K complete the Water Treatment Facility Study. All in favor, motion carried.

No action was taken on Ordinance 122: Ordinance Amending Chapter 65.02 Stop Sign and 65.05 School Stop. Consensus of the council is to add wording to include that government vehicles can use Linn St. for official business at idle speed while busses are present.

A motion was made by Neely and seconded by McDonald to cancel the December 20, 2023. All in favor, motion carried.

**Mayor/Council Comments:** CM McDonald thanked for the experience of serving on council and intends to serve again when his kids are older.

Mayor Webb presented certificates of appreciation to outgoing council members McDonald and Neely as well as a certificate to himself for service as council and mayor.

**Public Input:** none.

With no further business at this time, Kentner moved for adjournment of the meeting at 6:24 pm seconded by Knoll. All in favor, motion carried. The next regular scheduled meeting will be Wednesday, January 3, 2024 at 6:00 pm at Roland City Hall.

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| --- | --- | --- |
|  |  **CLAIMS** |  |
|  | **GENERAL FUND** |  |
|  | **06-Dec-23** |  |
| **Fire** |  |  |
| Business Card | Amazon Supplies |  $89.04  |
| Truenorth | AD&D Insurance |  $374.30  |
|  | **Total Fire** |  $463.34  |
| **Street** |  |  |
| Menards | Supplies |  $16.45  |
| John Deere | Supplies |  $43.77  |
|  | **Total Street** |  $60.22  |
| **Library** |  |  |
| Baker & Taylor | Supplies |  $382.66  |
| Business Card -L | Supplies |  $709.69  |
| EFTPS | Fed, Med, SS |  $800.36  |
| EFTPS | Fed, Med, SS |  $519.36  |
| IPERS | Retirement |  $829.89  |
| Treasurer, State of Iowa | IA Withholding |  $154.68  |
| Wages | Payroll |  $2,633.42  |
| Wages | Payroll 11/16-11/29/23 |  $1,923.76  |
| Windstream | Telephone |  $64.65  |
|  | **Total Library** |  $8,018.47  |
| **Park** |  |  |
| EFTPS | Fed, Med, SS |  $174.17  |
| EFTPS | Fed, Med, SS |  $180.01  |
| Evan Erichsen | Volleyball Court |  $500.00  |
| IPERS | Retirement |  $143.69  |
| O'Conner Heating | Repairs |  $876.10  |
| Treasurer, State of Iowa | IA Withholding |  $24.53  |
| Wages | Payroll |  $484.51  |
| Wages | Payroll 11/16-11/29/23 |  $499.70  |
|  | **Total Park** |  $2,882.71  |
| **Policy & Administration** |  |  |
| Availa Bank | Fee |  $21.57  |
| Availa Bank | Name Tag |  $41.35  |
| Business Card - M | Supplies |  $144.15  |
| Business Card - N | Christmas Lights |  $654.44  |
| Copy System | Copier |  $45.75  |
| EFTPS | Fed, Med, SS |  $564.16  |
| EFTPS | Fed, Med, SS |  $565.00  |
| IPERS | Retirement |  $702.75  |
| Story City GCC | Annual Dues |  $400.00  |
| Treasurer, State of Iowa | IA Withholding |  $158.45  |
| Treasurer, State of Iowa | IA Withholding |  $118.03  |
| Truck Equipment | Part |  $236.92  |
| US Cellular | Telephone |  $44.11  |
| US Cellular | Cell Phone |  $44.11  |
| Veenstra & Kimm | Building Permits |  $240.00  |
| Wages | Payroll |  $1,668.37  |
| Wages | Payroll 11/16-11/29 |  $1,564.62  |
| Wages | Payroll |  $1,490.52  |
| Wages | Payroll 11/16-11/29 |  $1,284.62  |
|  | **Total Road Use** |  $9,988.92  |
| **Capital**  |  |  |
| Dorsey & Whitney | Legal Fee |  $10,500.00  |
| Menards | Supplies |  $49.96  |
| Simpleray | Solar Project |  $6,142.99  |
| Veenstra & Kimm | Engineering |  $3,913.50  |
|  | **Total Capital** | $20,606.45  |
| **WATER** |  |  |
| ACCO | Chemicals |  $1,280.00  |
| AG Source | Testing |  $29.00  |
| Availa Bank | Fee |  $21.57  |
| Availa Bank | Plumb Supply |  $38.13  |
| Availa Bank | Postage |  $92.87  |
| Business Card - N | Supplies |  $77.43  |
| Compass Business | Postcard Billing |  $369.44  |
| EFTPS | Fed, Med, SS |  $916.69  |
| EFTPS | Fed, Med, SS |  $944.15  |
| gWorks | Software |  $26.50  |
| Iowa One Call | Locates |  $38.25  |
| IPERS | Retirement |  $1,009.27  |
| Lowe's | Supplies |  $695.07  |
| Menards | Supplies |  $493.45  |
| Treasurer, State of Iowa | IA Withholding |  $217.57  |
| Treasurer, State of Iowa | WET TAX |  $1,215.03  |
| US Cellular | Cell Phone |  $44.11  |
| Wages | Payroll |  $2,693.45  |
| Wages | Payroll 11/16-11/29/23 |  $2,996.36  |
|  | **TOTAL WATER** |  $13,198.34  |
| **SEWER** |  |  |
| AG Source | Testing |  $536.25  |
| Availa Bank | Fee |  $21.56  |
| Availa Bank | Postcard Billing |  $92.87  |
| Business Card - N | Supplies |  $77.42  |
| Compass Business | Postcard Billing |  $369.44  |
| EFTPS | Fed, Med, SS |  $916.67  |
| EFTPS | Fed, Med, SS |  $944.14  |
| gWorks | Software |  $26.50  |
| Iowa One Call | Locates |  $38.25  |
| IPERS | Retirement |  $1,009.16  |
| Treasurer, State of Iowa | IA Withholding |  $217.55  |
| Treasurer, State of Iowa | SALES TAX |  $271.85  |
| US Cellular | Cell Phone |  $44.11  |
| Wages | Payroll |  $2,693.43  |
| Wages | Payroll 11/16-11/29/23 |  $2,996.34  |
|  | **TOTAL SEWER** | $10,255.54  |
|  | **GRAND TOTAL** | **$72,319.63**  |
|  |  |  |
| **Revenue** |  |  |
| Water, Sewer, Garbage |  |  $63,613.66  |
| Library |  |  $180.00  |
| Gen Income |  |  $21,514.32  |
| Total Income |  |  **$85,307.98**  |

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Andy Webb, Mayor Mellisa Mattingly, City Clerk